

**THE CORPORATION OF THE TOWNSHIP OF EAR FALLS**

**MINUTES** of the Regular Meeting of Ear Falls Council #02  
Ear Falls Council Chambers  
January 16<sup>th</sup>, 2008 @ 7:00 p.m.

**1. CALL TO ORDER**

- 1.1 Mayor Bergman called the meeting to order at 7:00 p.m.
- 1.2 Present: Mayor Ron Bergman Sr., Councillor Robert Doyle, Councillor Kim Thain, Councillor Dave Wilson, and Clerk Treasurer Administrator Kimberly Balance.
- 1.3 Approval of Agenda.

RESOLUTION NO. 025

Moved by Kim Thain. Seconded by Dave Wilson.

RESOLVED THAT the Agenda for this Regular Meeting of Council be approved as presented.

Carried.

**2. DISCLOSURE OF INTEREST**

- 2.1 Disclosure of pecuniary interest and the general nature thereof.  
None declared.

**3. MINUTES OF PREVIOUS MEETINGS**

- 3.1 The review and passing of the minutes of the previous meetings.

RESOLUTION NO. 026

Moved by Robert Doyle. Seconded by Dave Wilson.

RESOLVED THAT the Minutes of the January 2<sup>nd</sup>, 2008 Regular Meeting of Council be accepted as read.

Carried.

- 3.2 Matters arising out of the minutes.

None declared.

**4. DELEGATIONS, DEPUTATION, AND PETITIONS**

None.

**5. TENDERS**

\*F18-KI

5.1 Supply and Install New Custom Kitchen Cabinets and Countertop –  
107 Birch Drive.

- Closing date is Wednesday, January 16<sup>th</sup>, 2008 at 12:00 p.m.

RESOLUTION NO. 027

Moved by Kim Thain. Seconded by Robert Doyle.

RESOLVED THAT on the recommendation of the Public Service & Operations Supervisor and the Clerk Treasurer Administrator the following be offered the tender for the Supply and Installation of New Custom Kitchen Cabinets and Countertop (107 Birch Drive) for the Township of Ear Falls as per the attached:

- Bill Burdeney - \$9,100.00 (plus applicable taxes)

; and

FURTHER THAT the cost of the sink, taps and plumbing are extra.

Carried.

**6. REPORTS**

C.O.

6.1 Reports from Departments.

6.1.1 Monthly Report from Day Care / Parent Resource Coordinator  
Marg Trippier.

6.1.2 Monthly Report from Library Coordinator Becky Bergman.

6.1.3 Monthly Report from Recreation Community Program  
Coordinator Dave Hoey.

C.O.

6.2 Minutes of Committees.

6.2.1 December 14<sup>th</sup>, 2007 – Ear Falls Public Library Board Meeting  
Minutes.

RESOLUTION NO. 028

Moved by Dave Wilson. Seconded by Kim Thain.

RESOLVED THAT the Minutes of the Ear Falls Public Library Board Meeting held December 14<sup>th</sup>, 2007 in the Ear Falls

Public Library be accepted as read and filed.

Carried.

### 6.3 Reports of Members of Council.

#### 6.3.1 Mayor Ron Bergman Sr.

- KDMA
  - a Resolution to adopt a Policy to set a date for annual levies for membership will be brought forward. This will be initially adopted as a Policy and will subsequently become part of the Constitution. An MNR employee will be in attendance at the Annual Meeting in February to discuss land development issues. This will be a good opportunity to discuss ongoing issues for the Township. The 2009 KDMA Annual Meeting will be in Machin and the 2010 Meeting will likely be in Ear Falls.
  - A letter was sent January 4<sup>th</sup>, 2008 from KDMA to the City of Kenora indicating that they have not paid their annual fees for KDMA and therefore are no longer a member in good standing.

#### 6.3.2 Councillor Dave Wilson

- Community Health Centre Board Meeting
  - The prospective Nurse Practitioner should be responding in the near future. Her husband is still looking for a job in the area. There is a Physician who the CHC is in contact with who is interested in initially doing some locum work. Perry has started work on the Doctor's house.
- Non-Profit Housing Corporation
  - There is only one unit available at the moment and it needs a lot of work done prior to renting it out. When the Ontario Power Generation project at the dam is completed in the fall, there will be 13 units available. The NPHC will have their mortgage paid off by September.
- Recently received a comment on the need to dig out the fire hydrants in town as they seem to be under a lot of snow.

#### 6.3.3 Councillor Kim Thain

- The Recreation meeting was reviewed in Dave Hoey's report. Winterfest planning is underway. The cardio room (Kinfit) renovations are going to be addressed in March. A Trillium Funding Application has been submitted for new cardio equipment. Complaints have been received regarding snow machines using the cross country ski trails. Dave Hoey will be looking into this.
- Christmas Lights competition went well, but there seemed to be fewer lights up than in previous years. The winners were Perry and Shannon Dyck, Frank and Darlene Labelle and Wendy Gatrell.

- Kenora District Services Board
  - Ontario Works will be taken over by KDSB and there will be an estimated \$100,000 savings annually. The transition is estimated to take a year to complete.

6.3.4 Councillor Robert Doyle

- The Public Works Pumper Truck is here and working well. Training for staff has been completed.
- Discussed the funding under the Municipal Infrastructure Investment Initiative with Perry. New construction for the Health Centre design was discussed. More information is required from Northern Development and Mines to ensure that the project fits the funding profile.
- Airport Committee Meeting
  - The Committee met and the majority of members that attended would like to see the Airport continue running. A suggestion was made to have a private group run the Airport, but no such group has come forward. The Township currently is spending a significant amount of money to keep the Airport operational and there are only a few people / organizations utilizing it. The cost efficiency of continued operation needs to be assessed. Currently the contractor selling fuel at the airport has about 4000 litres of fuel in the tank. Rob advised the contractor not to refill the tank as the viability of the Airport was uncertain. This issue needs to be addressed at the next Council Meeting.

6.4 Minutes Received and Filed from other Agencies/Organizations

6.4.1 November 23<sup>rd</sup>, 2007 – District of Kenora Home for the Aged Meeting of the Board of Management Minutes.

**7. PAYMENTS OF ACCOUNTS**

7.1 Accounts Payable – #1A dated January 9<sup>th</sup>, 2008 in the amount of \$339,849.45.

Accounts Payable – #1A dated January 9<sup>th</sup>, 2008 in the amount of \$339,849.45 was reviewed in accordance of By-Law No. 512-89.

7.2 Payroll – PR0801 – dated January 3<sup>rd</sup>, 2008 in the amount of \$22,853.78.

RESOLUTION NO. 029

Moved by Robert Doyle. Seconded by Dave Wilson.

RESOLVED THAT Payroll Disbursement PR0801 – dated January 3<sup>rd</sup>, 2008 in the amount of \$22,853.78 be approved.

Carried.

**8. CORRESPONDENCE REQUESTING THE ATTENTION OF COUNCIL**

F03-AU

- 8.1 Letter dated December 20<sup>th</sup>, 2007 from BDO Dunwoody LLP re: Terms of Engagement Letter as auditors for the Township.

RESOLUTION NO. 030

Moved by Robert Doyle. Seconded by Kim Thain.

RESOLVED THAT the Mayor and Clerk Treasurer Administrator be authorized and are hereby directed to acknowledge the Terms of Engagement letter from BDO Dunwoody LLP dated December 20<sup>th</sup>, 2007 for the preparation of Financial Statements for the Township of Ear Falls for the year ended December 31<sup>st</sup>, 2007.

Carried.

L04-CH

- 8.2 Letter dated January 2<sup>nd</sup>, 2008 from the Kenora District Services Board re: the revised 2007 Child Care Service Contract Budget Attachment.

RESOLUTION NO. 031

Moved by Kim Thain. Seconded by Dave Wilson.

RESOLVED THAT the Mayor and Clerk Treasurer Administrator are hereby authorized and directed to execute on behalf of the Corporation of the Township of Ear Falls the revised 2007 Child Care Service Contract Budget Attachment from the Kenora District Services Board.

Carried.

M03-CA

- 8.3 Letter dated January 6<sup>th</sup>, 2008 from the Ear Falls Community Canada Days Committee re: Request for permission to use the Waterfront Park, regular use of garbage cans, and as many picnic tables as are available for the July 1<sup>st</sup> Canada Day events.

RESOLUTION NO. 032

Moved by Dave Wilson. Seconded by Robert Doyle.

RESOLVED THAT the Council of the Township of Ear Falls has no objection to the Ear Falls Community Canada Days Committee using the Ear Falls Waterfront Park for the Annual Canada Day Celebrations to be held on July 1st, 2008.

Carried.

M03-DO

- 8.4 Letter dated January 5<sup>th</sup>, 2008 from the Ear Falls Curling Club re: Request for donation for the 2008 Ladies' Bonspiel being held January 18<sup>th</sup>, 19<sup>th</sup>, and 20<sup>th</sup>, 2008.

RESOLUTION NO. 033

Moved by Dave Wilson. Seconded by Kim Thain.

RESOLVED THAT the following be donated to the Ear Falls Ladies' Curling Club for the Annual Ladies' Bonspiel being held on January 18<sup>th</sup>, 19<sup>th</sup>, and 20<sup>th</sup>, 2008:

- Four (4) Township of Ear Falls Travel Mugs (RLTR)
- Four (4) Township of Ear Falls Logo Pins
- Four (4) Township of Ear Falls Memo Pad and Pen Sets (RLTR)

Carried.

L04-CH

- 8.5 Letter dated January 2<sup>nd</sup>, 2008 from the Kenora District Services Board re: the 2008 Child Care Service Contract Budget Attachment.

RESOLUTION NO. 034

Moved by Robert Doyle. Seconded by Kim Thain.

RESOLVED THAT the Mayor and Clerk Treasurer Administrator are hereby authorized and directed to execute on behalf of the Corporation of the Township of Ear Falls the 2008 Child Care Service Contract Budget Attachment from the Kenora District Services Board.

Carried.

**9. CORRESPONDENCE COPIED FOR THE INFORMATION OF COUNCIL**

F11-CO

- 9.1 Email dated December 21<sup>st</sup>, 2007 from the Association of Municipalities of Ontario re: Announcement that the Ontario Municipal Partnership Fund (OMPF) would remain stable for 2008.

\*F11-MI

- 9.2 Letter dated December 21<sup>st</sup>, 2007 from Infrastructure Ontario re: Ontario Government's new Municipal Infrastructure Investment Initiative Funding.

S08-NO

- 9.3 Letter dated December 13<sup>th</sup>, 2007 from the Northwestern Health Unit re: Health Status Report titled “Self-Reported Health and Lifestyles Behaviours for Residents Living in the Region Served by the Northwestern Health Unit”.

S08-NO

- 9.4 Letter dated December 18<sup>th</sup>, 2007 from the Northwestern Health Unit re: 2006 Annual Report and the 2008 Strategic Plan.

C11-MP

- 9.5 Letter dated December 19<sup>th</sup>, 2007 from the Honourable Minister Donna Cansfield, re: Thank you for congratulatory letter on her appointment as Minister of the Ministry of Natural Resources.

FYI / P.S. & O.

- 9.6 Letter dated December 17<sup>th</sup>, 2007 from the Residential and Civil Construction Alliance of Ontario re: Study on “Ontario’s Bridges – Bridging the Gap”.

C10-SU

- 9.7 Letter received December 14<sup>th</sup>, 2007 from the Regional Municipality of Durham addressed to the Right Honourable Stephen Harper re: Resolution requesting the Federal Government revamp the Employment Insurance to ensure Employment Insurance acts as it was designed.

A16-ON

- 9.8 Letter dated December 19<sup>th</sup>, 2007 from Hydro One Inc. re: Status Report titled “Directives 2007”.

D.C.

- 9.9 Letter dated December 10<sup>th</sup>, 2007 from the Early Childhood Educators Qualifications Upgrade Program re: Early Childhood Education Program brochures regarding eligibility criteria, application procedures, and contact information.

M02-PR

- 9.10 Letter dated November 30<sup>th</sup>, 2007 from the BOOST Child Abuse Prevention & Intervention re: Thank you for supporting the 3<sup>rd</sup> Annual “Go Purple for Prevention” campaign.

C10-SU

- 9.11 Email received January 2<sup>nd</sup>, 2008 from the Township of Brock re: Request for Resolution of Support regarding the proposed changes to the regulatory framework for Non-Agricultural Source Material.

F11-CO

- 9.12 Letter dated December 21<sup>st</sup>, 2007 from the Ministry of Finance re: Status of the 2008 Ontario Municipal Partnership Fund (OMPF).

L11-MU

- 9.13 Email dated January 4<sup>th</sup>, 2008 from the Ministry of Municipal Affairs and Housing re: Three significant pieces of McGuinty Legislation: Amendments to the Municipal Act, 2001; the new Planning Act; and the first anniversary of the new Building Code.

A01-FE

- 9.14 Facsimile dated January 3<sup>rd</sup>, 2008 from the Federation of Canadian Municipalities re: New Funding opportunity for Municipal Solid Waste Program.

FYI

- 9.15 Email received January 4<sup>th</sup>, 2008 from the Local Authority Services re: Invitation to the “Meet and Greet” Information Session being held at the Valhalla Inn in Thunder Bay on Wednesday, January 30<sup>th</sup>, 2008.

A.P.

- 9.16 Email dated January 4<sup>th</sup>, 2008 from the Northwestern Ontario Municipal Association re: Round Table Discussion – Forest Industry being held at the Victoria Inn in Thunder Bay on Friday, January 18<sup>th</sup>, 2008.

RESOLUTION NO. 035

Moved by Dave Wilson. Seconded by Kim Thain.

RESOLVED THAT Mayor Ron Bergman Sr. is hereby authorized travel and attendance to the Northwestern Ontario Forest Council / Northwestern Ontario Municipal Association Round – Table Discussion of the Status of the Forest Industry being held in Thunder Bay on Friday, January 18<sup>th</sup>, 2008 at the Victoria Inn.

Carried.

C10-SU

- 9.17 Email dated December 18<sup>th</sup>, 2007 from the Municipality of North Grenville re: Request for endorsement of a Resolution requesting the Government of the Province of Ontario commit 1/8<sup>th</sup> of the current 8% Provincial Sales Tax to fund Municipal Infrastructure Programs.

T.C.

- 9.18 Letter dated December 27<sup>th</sup>, 2007 from the Ministry of Finance re: Information for the 2008 Taxation Year regarding Education Tax Rates and municipal flexibility in setting tax policy.

A01-KE

- 9.19 Letter dated January 4<sup>th</sup>, 2008 from the Kenora District Municipal Association (KDMA) re: Non-payment of the Annual levy to KDMA from the City of Kenora.

A08-TR

9.20 Letter dated December 20<sup>th</sup>, 2007 from Service Ontario re: “Top-up” Payment for the fiscal year 2007 – 2008.

C10-SU

9.21 Email received January 8<sup>th</sup>, 2008 from the City of Ottawa re: Resolution petitioning the Provincial Government for the authority to create a Hotel Room Tax to recoup some of the municipal costs created by the Tourism and Hotel industries.

FYI / R.C.P.C.

9.22 Email dated December 20<sup>th</sup>, 2007 from the Ministry of Tourism re: News Release that the McGuinty has doubled funding to promote Economy – Boosting Festivals and Events.

**10. CORRESPONDENCE RECEIVED AND RETAINED ON FILE  
AVAILABLE AT COUNCIL’S REQUEST**

**11. OTHER AND UNFINISHED BUSINESS**

A.P. / T.P.

11.1 Letter received September 18<sup>th</sup>, 2007 from the Kenora District Municipal Association (KDMA) re: Invitation to the 67<sup>th</sup> Annual KDMA Conference being held in Sioux Lookout on February 7<sup>th</sup>, 8<sup>th</sup>, & 9<sup>th</sup>, 2008 at the Sunset Suites, as well as the notification that the deadline for the submission of Resolutions for the Conference – Friday, January 11<sup>th</sup>, 2008.

RESOLUTION NO. 036

Moved by Robert Doyle. Seconded by Dave Wilson.

RESOLVED THAT the following are hereby authorized travel and attendance to the 67<sup>th</sup> Annual Kenora District Municipal Association Conference being held in Sioux Lookout on February 7<sup>th</sup>, 8<sup>th</sup>, & 9<sup>th</sup>, 2008 at the Sunset Suites:

- Individual Elected as Councillor in the January 17<sup>th</sup>, 2008 Bi-Election for the Township of Ear Falls

Carried.

A.P.

11.2 Request from Fire Chief Gary Gazankas re: Request for travel and attendance to the 2007 Fire Code Information Session and the Walk your Talk to Zero Tolerance Workshop being held in Thunder Bay on January 23<sup>rd</sup> and 24<sup>th</sup>, 2008.

RESOLUTION NO. 037

Moved by Dave Wilson. Seconded by Kim Thain.

RESOLVED THAT Fire Chief Gary Gazankas is hereby authorized travel and attendance to the 2007 Fire Code Information Session and the Walk your Talk to Zero Tolerance Workshop being held in Thunder Bay on January 23<sup>rd</sup> and 24<sup>th</sup>, 2008.

Carried.

A.P.

- 11.3 Travel and attendance to the Kenora District Municipal Association Meeting with Minister Michael Gravelle, Ministry of Northern Development and Mines held in Dryden on January 11<sup>th</sup>, 2008.

RESOLUTION NO. 038

Moved by Kim Thain. Seconded by Robert Doyle.

RESOLVED THAT Mayor Ron Bergman Sr. is hereby authorized travel and attendance to the Kenora District Municipal Association Meeting with Minister Michael Gravelle, Ministry of Northern Development and Mines held in Dryden on January 11<sup>th</sup>, 2008.

Carried.

M03-DO

- 11.4 Request from Recreation / Community Program Coordinator Dave Hoey re: Donation of fifty (50) Complimentary – 9 Hole Golf Passes to give away at the Golf Expo Canada being held in Winnipeg on February 9<sup>th</sup> and 10<sup>th</sup>, 2008.

RESOLUTION NO. 039

Moved by Dave Wilson. Seconded by Kim Thain.

RESOLVED THAT the Council of the Township of Ear Falls approves the donation of the following, to be used as give - away items at Golf Expo Canada being held in Winnipeg on February 9<sup>th</sup> & 10<sup>th</sup>, 2008:

- Fifty (50) Complimentary - 9 Hole Golf Passes

Carried.

F00-TA

- 11.5 To contract Municipal Tax Equity Consultants Inc. (MTE) to provide the 2008 Tax Policy and Budget Analysis Study.

RESOLUTION NO. 040

Moved by Robert Doyle. Seconded by Dave Wilson.

RESOLVED THAT the Township of Ear Falls contracts the services of Municipal Tax Equity Consultants Inc. (MTE) to provide the 2008 Tax Policy and Budget Analysis Study at a cost of \$2,000.00; and

FURTHER THAT the Township of Ear Falls contracts the services of Municipal Tax Equity Consultants Inc. (MTE) to provide any additional information / analysis as required by the Taxation Department at the general rates of MTE.

Carried.

## **12. MEETINGS, CONFERENCES AND CONVENTIONS**

- 12.1 February 5<sup>th</sup> – 7<sup>th</sup>, 2008 – OSCRA Regional Training Session / Workshop being held in Dryden at the Fire Centre Training Room – Dave Hoey.
- 12.2 February 7<sup>th</sup> – 9<sup>th</sup>, 2008 – 67<sup>th</sup> Annual Kenora District Municipal Association Conference being held in Sioux Lookout – Ron, Kim and Kimberly.
- 12.3 February 8<sup>th</sup> – 11<sup>th</sup>, 2008 – 2008 Golf and Travel Expo being held in Winnipeg – Dave Hoey.
- 12.4 February 14<sup>th</sup>, 2008 – Charting Your Future 2008 – Module I Training Session – Kimberly and Newly Elector Councillor.
- 12.5 February 24<sup>th</sup> – 27<sup>th</sup>, 2008 – 2008 OGRA / ROMA Combined Conference – Dave, Ron, Kim, and Kimberly.

## **13. BY-LAWS**

- 13.1 By-Law to Affirm Minor Decisions.

RESOLUTION NO. 041

Moved by Dave Wilson. Seconded by Kim Thain.

THAT A BY-LAW to affirm minor decisions by Council be read a first time.

Carried.

RESOLUTION NO. 042

Moved by Robert Doyle. Seconded by Dave Wilson.

THAT A BY-LAW to affirm minor decisions by Council be read a second time.

Carried.

RESOLUTION NO. 043

Moved by Kim Thain. Seconded by Robert Doyle.

THAT A BY-LAW to affirm minor decisions by Council be read a third time, passed and numbered 1330-08 and that the said By-Law be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-Law Book.

Carried.

T.C.

13.2 By-Law to Provide an Interim Tax Levy and for Monthly Interest for Non-Payment by the Due Date.

RESOLUTION NO. 044

Moved by Dave Wilson. Seconded by Robert Doyle.

THAT A BY-LAW to Provide an Interim Tax Levy and for Monthly Interest for Non-Payment by the Due Date be read a first time.

Carried.

RESOLUTION NO. 045

Moved by Dave Wilson. Seconded by Kim Thain.

THAT A BY-LAW to Provide an Interim Tax Levy and for Monthly Interest for Non-Payment by the Due Date be read a second time.

Carried.

RESOLUTION NO. 046

Moved by Robert Doyle. Seconded by Dave Wilson.

THAT A BY-LAW to Provide an Interim Tax Levy and for Monthly Interest for Non-Payment by the Due Date be read a third time, passed and numbered 1331-08 and that the said By-Law be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-Law Book.

Carried.

F11-OS

13.3 By-Law to Authorize Entering into an Agreement with Her Majesty the Queen in Right of Ontario as Represented by the Minister of Agriculture, Food and Rural Affairs – Ontario Small Waterworks Assistance Program (OSWAP).

RESOLUTION NO. 047

Moved by Dave Wilson. Seconded by Robert Doyle.

THAT A BY-LAW to By-Law to Authorize Entering into an Agreement with Her Majesty the Queen in Right of Ontario as Represented by the Minister of Agriculture, Food and Rural Affairs – Ontario Small Waterworks Assistance Program (OSWAP) be read a first time.

Carried.

RESOLUTION NO. 048

Moved by Robert Doyle. Seconded by Kim Thain.

THAT A BY-LAW to By-Law to Authorize Entering into an Agreement with Her Majesty the Queen in Right of Ontario as Represented by the Minister of Agriculture, Food and Rural Affairs – Ontario Small Waterworks Assistance Program (OSWAP) be read a second time.

Carried.

RESOLUTION NO. 049

Moved by Kim Thain. Seconded by Dave Wilson.

THAT A BY-LAW to By-Law to Authorize Entering into an Agreement with Her Majesty the Queen in Right of Ontario as Represented by the Minister of Agriculture, Food and Rural Affairs – Ontario Small Waterworks Assistance Program (OSWAP) be read a third time, passed and numbered 1332-08 and that the said By-Law be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-Law Book.

Carried.

**14. IN-CAMERA ISSUES**

N/A

**15. IN-CAMERA RESOLUTIONS**

N/A

**16. ADJOURNMENT**

16.1 RESOLUTION NO. 050

Moved by Robert Doyle. Seconded by Kim Thain.

RESOLVED THAT this Regular Meeting of Council adjourn at the hour of 7:45 p.m.

Carried.

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Mayor

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Clerk