

**THE CORPORATION OF THE TOWNSHIP OF EAR FALLS**

**MINUTES** of the Regular Meeting of Ear Falls Council #13  
Ear Falls Municipal Council Chambers  
September 7<sup>th</sup>, 2016 @ 7:00 p.m.

**1 CALL TO ORDER**

Mayor Kahoot called the meeting to order at 7:00 p.m.

**2 ROLL CALL**

Mayor Kevin Kahoot, Councillor Jim Desmarais, Councillor Rob Eady, Councillor Daniel Sutton, Clerk Treasurer Administrator Kimberly Ballance and four (4) members of the public.

**3 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None declared.

**4 DELEGATIONS AND PRESENTATIONS**

None.

**PART I – CONSENT AGENDA**

(For the purpose of convenience and for expediting Meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member of Council. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the Minutes of the Meeting.)

**RESOLUTION NO. 215**

Moved by Daniel Sutton. Seconded by Rob Eady.

**RESOLVED THAT** the Council of the Corporation of the Township of Ear Falls hereby adopts the Items in Sections 5 – 8 of Part 1 – Consent Agenda.

Carried.

**5 MINUTES**

5.1 The review and passing of the Minutes of the previous Meetings.

5.1.1 August 3<sup>rd</sup>, 2016 – Regular Meeting of Council Minutes.

5.1.2 August 8<sup>th</sup>, 2016 – Special Meeting of Council Minutes.

5.1.3 August 12<sup>th</sup>, 2016 – Special Meeting of Council Minutes.

5.1.4 August 24<sup>th</sup>, 2016 – Special Meeting of Council Minutes.

5.1.5 August 25<sup>th</sup>, 2016 – Special Meeting of Council Minutes.

**RESOLUTION NO. 216**

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls accepts the Minutes of the previous Meeting of Council numbered 5.1.1 – 5.1.5 at the September 7<sup>th</sup>, 2016 Regular Meeting of Council.

Carried.

C.O.

5.2 Minutes of Committees.

None.

C.O.

5.3 Minutes from other Agencies / Organizations.

5.3.1 June 16<sup>th</sup>, 2016 – Kenora District Services Board Minutes

5.3.2 June 28<sup>th</sup>, 2016 – District of Kenora Home for the Aged

**RESOLUTION NO. 217**

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Minutes from other Agencies / Organizations numbered 5.3.1 to 5.3.2 at the September 7<sup>th</sup>, 2016 Regular Meeting of Council.

Carried.

**6 TENDERS / PROPOSALS / QUOTES**

None.

**7 ROUTINE ADMINISTRATIVE REPORTS**

C.O.

7.1 Reports from Departments.

None.

## **8 MISCELLANEOUS MOTIONS**

- 8.1 Financial Operations Statement – year to date (dated September 2<sup>nd</sup>, 2016).

Council reviewed the Financial Operations Statement – year to date (dated September 2<sup>nd</sup>, 2016) in accordance with By-Law 1635-11.

- 8.2 Correspondence.

D02-NU

- 8.2.1 Letter dated August 1, 2016 from the Nuclear Waste Management Organization (NWMO) regarding the Five Year Strategic Plan (draft for public review) titled Implementing Adaptive Phased Management 2017 to 2021.

F01-ON

- 8.2.2 Letter dated July 13, 2016 from Ontario's Sunset Country Travel Association re: Annual Per Capita Marketing Contribution.

- 8.2.3 News Release dated July 27, 2016 from the Province of Ontario re: Ontario Seeking Input to Protect Workers and Support Business.

F11-SM

- 8.2.4 Letter dated August 5, 2016 from the Ministry of Agriculture, Food and Rural Affairs re: Canada-Ontario Small Communities Fund (SCF).

- 8.2.5 Letter dated August 12, 2016 from the Ear Falls District Minor Hockey Club re: Request for Donation.

- 8.2.6 Letter dated August 12, 2016 from Cheryl Gallant, M.P. Renfrew-Nipissing-Pembroke re: Small Campground Taxation Issue.

- 8.2.7 News Release dated August 15, 2016 from the Province of Ontario re: Ontario Intake for Federal Infrastructure Funds to Begin in Early September.

- 8.2.8 Email dated August 16, 2016 from Highway 105 Tourism and Marketing Board re: Board Member Representation.

- 8.2.9 News Release dated August 18, 2016 from the Province of Ontario re: Ontario Supporting Forestry Innovation.

RESOLUTION NO. 218

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the documents numbered 8.2.1 to 8.2.9 at the September 7<sup>th</sup>, 2016 Regular Meeting of Council.

Carried.

A.P.

- 8.3 Letter dated August 9, 2016 from Michele Ross re: Resignation from her position as Day Care Support Staff.

RESOLUTION NO. 219

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the resignation of Michele Ross from her position as Day Care Support Staff be accepted with regrets effective August 9, 2016.

Carried.

F22-TA

- 8.4 Notice of Vesting Property – taxes / penalties / write-offs – Roll Number 6042-000-001-37000-0000.

RESOLUTION NO. 220

Moved by Rob Eady. Seconded by Daniel Sutton.

WHEREAS pursuant to Section 373 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a Tax Arrears Certificate was registered on May 13<sup>th</sup>, 2015 against Roll No. 6042-000-001-37000-0000; and

WHEREAS the Township of Ear Falls has completed the Sale of Land for Tax Arrears process and was unable to find a successful purchaser;

NOW THEREFORE BE IT RESOLVED THAT the amount of \$11,767.96 be written off from Roll No. 6042-000-001-37000-0000 in accordance with Section 354 (2) and (3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended; and

FURTHER THAT the Treasurer is hereby authorized and directed to prepare and register in the name of the Corporation of the Township of Ear Falls, an Acknowledgement and Direction regarding the registration of a Notice of Vesting, Statement of Compliance and Land Transfer Tax Statements for Roll No. 6042-000-001-37000-0000 in accordance with Section 379 (5) (b) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended; and

FURTHER THAT the Treasurer is hereby authorized and directed to charge back to the School Boards its proportionate share of the unpaid taxes that are written off in accordance with Section 353 (3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, and

FURTHER THAT the Treasurer is hereby authorized and directed to demolish the building on the property following the transfer of ownership to the Township of Ear Falls.

Carried.

**A07-EQ**

- 8.5 Purchase of an additional Ethernet Switch for the Ear Falls Government Building.

**RESOLUTION NO. 221**

Moved by Rob Eady. Seconded by Daniel Sutton.

WHEREAS the Corporation of the Township of Ear Falls requires additional capacity for networking which necessitates the purchase of an additional Ethernet Switch;

NOW THEREFORE BE IT RESOLVED THAT Council approves the purchase and installation of an additional Ethernet Switch (SG300-52MP 52 Port Gigabit Max-PoE Managed Switch) from Bell Canada at a cost of \$3,882.66 plus applicable taxes; and

FURTHER THAT this purchase be funded through Reserves (GL60-6000-9711)

Carried.

- 8.6 Request for Resolution of Support – City of Thunder Bay re: Thunder Bay Event and Convention Centre.

**RESOLUTION NO. 222**

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT the Mayor be hereby authorized and directed to execute the attached letter of support to the City of Thunder Bay regarding the Thunder Bay Event and Convention Centre.

Carried.

**BY-LAWS**

- 9.1 By-Law No. 2025-16, a By-Law to Affirm Minor Decisions by Council.

A09-HA

9.2 By-Law No. 2026-16, a By-Law to Amend the Harassment in the Workplace Policy.

A09-VI

9.3 By-Law No. 2027-16, a By-Law to Amend the Violence in the Workplace Policy.

RESOLUTION NO. 223

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby consider By-Law Nos. 2025-16, 2026-16 and 2027-16 as passed.

Carried.

## **PART II – OTHER ITEMS**

### **10 ADMINISTRATIVE REPORTS**

None.

### **11 ITEMS FOR DIRECTION**

A04-NO

11.1 Travel and attendance to the Northwestern Ontario Regional Conference being held in Thunder Bay on September 22-23, 2016.

Council reviewed the information as presented. Council members are unable to attend the Conference.

L07-LE

11.2 Recreation Centre Canteen Lease.

Council discussed the sole proponent's submission. A lease will be brought back to Council for consideration at the next Regular Meeting.

A09-AR

11.3 Arrears Collection Policy.

Council discussed the Arrears Collection Policy and proposed a modification to the water and sewer arrears notice timeline. A revision will be brought back to Council for consideration at the next Regular Meeting.

11.4 Parks and Playgrounds Plan.

a) Letter from dated August 8, 2016, from Wayne McFadden and

Leslie Reynolds re: comments on the Draft Parks and Playgrounds Plan.

Council reviewed the letter as presented.

b) Revised Draft Parks and Playgrounds Plan.

Council discussed the Draft Plan and identified that the purpose of the plan was to address parks and playground infrastructure. There have been a number of comments submitted regarding programming that are quite good, but which not relevant to the plan's purpose. These will be segregated for a discussion on community programming. There were also a number of maintenance items which were identified that will be addressed either immediately or as part of the 2017 Budget process.

Council discussed the two largest requests identified in the plan: the skate/bike park and the splash pad. Council concurred that a skate/bike park would have priority over a splash pad given the number of youth in the community and the larger amount of time that a skate/bike park could be used in the year. Council discussed opportunities for youth involvement in the development of parks, and funding opportunities once the plan is finalized.

Council discussed use of the Sportsplex Ball Field #2 as a Dog Park and committed to keeping the idea for a Dog Park in the Plan but it will not be located at the Sportsplex.

Council concurred with the removal of a few items from the Plan.

A Final Draft of the Parks and Playgrounds Plan will be forthcoming to Council with budget pricing and proposed timelines for phase-in identified.

## **12 REPORTS OF MEMBERS OF COUNCIL**

### 12.1 Report from Councillor Tracey Simon.

### 12.2 Mayor Kahoot

- Association of Municipalities of Ontario Conference  
August 15-17, 2016
  - Met with Minister McGarry, Ministry of Natural Resources and Forestry (MNRF)
    - Discussed opportunities for cottage lot development and tools to improve the Township's assessment base.
    - The Township will continue to work on this issue with the local MNRF office and the surrounding communities.
  - Met with Minister Lalonde, Ministry of Government and

Consumer Services (MGCS)

- Discussed ServiceOntario service provision and options for part-time operation.
  
- Met with Minister Gravelle, Ministry of Northern Development and Mines (MNDM)
  - Discussed the Water Treatment Plant Intake Project and the need for this project to proceed. The Township will be applying to the Ontario Community Infrastructure Fund Top-up Fund for this project.
  
- Met with Henry Wall, Executive Director for the Kenora District Services Board (KDSB)
  - Discussed the letter that the Township sent requesting the conversion of Sunset Leisure Place to a seniors-only housing facility. A response letter will be forthcoming from KDSB; however Mr. Wall advised that this conversion does not appear probable given the current demand for single bedroom units from the general population.
  
- Attended the Joint Meeting with the Municipality of Red Lake Council at the Red Lake Heritage Centre on August 25, 2016.
  - Requested input from Council on the meeting format, productivity and the content for future meetings. The next meeting will be held prior to the Kenora District Municipal Association (KDMA) Annual General Meeting in order to coordinate the development of proposed motions to put forward at KDMA.

12.3 Councillor Rob Eady

- Met with J.F.T Developments Ltd. on August 26, 2016
  - Reviewed potential cottage lot development properties on Lac Seul. J.F.T Developments Ltd. also reviewed a portion of the shoreline on Pakwash Lake earlier in the day.
  - Additional work on the cottage lot project will be ongoing.

12.4 Councillor Sutton

- Requested direction from Council on any action that should be taken in his role as the Township's KDSB representative about the Township's letter requesting the conversion of Sunset Leisure Place to a seniors-only housing facility.
- Advised of a potential opportunity for shared services with Red Lake on the purchase of the Breathing Air Compressor for the Fire Department.
- Requested an update on the letter sent to Wabauskang Council for a proposed joint-meeting.



### **13 CLOSED MEETING**

#### **13.1 RESOLUTION NO. 224**

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby convenes into a Closed Session at 7:55 p.m. to discuss matters pertaining to:

- Section 239 (2) (c) – a proposed or pending acquisition or disposition of land by the municipality or local board – 50 Balsam Avenue
- Section 239 (2) (b) – Personal matters about an identifiable individual, including municipal or local Board employees – Employment Matter

Carried.

Section 239 (2) (c) of the Municipal Act 2001, S.O. 2001, c. 25, as amended.

- A proposed or pending acquisition or disposition of land by the municipality or local board
- 50 Balsam Avenue

Section 239 (2) (b) of the Municipal Act 2001, S.O. 2001, c. 25, as amended.

- Personal matters about an identifiable individual, including municipal or local Board employees.
- Employment Matter

#### **13.2 RESOLUTION NO. 225**

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Township of Ear Falls convened from a Closed Session at 8:50 p.m. to the Regular Meeting of Council.

Carried.

### **14 CLOSED REPORT**

Council discussed the proposed disposition of land.

Council reviewed information pertaining to an employment matter.

**15 ADJOURNMENT**

15.1 RESOLUTION NO. 226

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT this Regular Meeting of Council adjourn at the hour of 8:51 p.m.

Carried.

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Mayor

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Clerk