

THE CORPORATION OF THE TOWNSHIP OF EAR FALLS

MINUTES of the Regular Meeting of Ear Falls Council #16
Ear Falls Municipal Council Chambers
October 16th, 2013 @ 7:00 p.m.

1 CALL TO ORDER

Mayor Kevin Kahoot called the Meeting to order at 7:00 p.m.

2 ROLL CALL

Mayor Kevin Kahoot, Councillor Rob Eady, Councillor Fred Melanson, Councillor Vic Robinson, Clerk Treasurer Administrator Kimberly Ballance, Deputy Clerk Treasurer Paulette Covell, and two (2) members of the public.

3 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None Declared.

4 DELEGATIONS AND PRESENTATIONS

R06-RE

4.1 Jenny Cowie

- Recreation Committee update.

Jenny provided an overview of activities that the Recreation Committee offered over the summer including:

- Court Sports – This activity was provided with the support of a summer student. Attendance was very low and the reason for this is unclear, however the Recreation Committee believes that families are frequently out of town, camping and fishing during the summer.
- Volleyball at Waterfront Park – This activity was held once a week with an average of ten (10) people attending. Although participation decreased near the end of August.
- Eagle Days Events – Glow Golf had five (5) people participating, the ATV Derby was quite successful with twenty-four (24) people attending, the Movie Night had fourteen (14) people in attendance and \$56 of products were sold at the concession, and the Best Ball Golf tournament had eleven (11) people involved.
- Calvin Fulford Park Appreciation Day – the event had thirteen (13) kids in attendance. The Committee had a BBQ and provided cupcakes. The kids really enjoyed the potato sack races. The OPP would like to have increased involvement in future Park Appreciation Days.

Jenny provided an overview of activities that the Recreation Committee will be offering during the fall/winter season including:

- Recreation Activity Registration and Information Night – This event was held at the Recreation Centre on September 11th, 2013 with representation from AWANA, Girl Guides, Minor Hockey,

Figure Skating and Soccer. More than twenty (20) people attended to register their children for events.

- Volleyball at the School – This is again being offered and is showing strong attendance with about fifteen (15) people participating/night.
- Tabata is also being offered at the school on three nights/week (Monday, Tuesday, Thursday).
- The golf season came to a close with fifteen (15) people attending the final Glow Golf tournament. A last chance golf tournament was also held.
- Soccer – Jenny is coaching soccer with the help of three English River Miners and three students who are being provided with community hours. There are twenty-nine (29) kids playing soccer this fall. The season will end on October 28th, 2013 with a pizza party at Pape’s Restaurant and final game.
- Halloween and Christmas Yard Decorating Contests – The winner will get “Bragging Rights” as well as a Family Pass for a week of Free Skating at the Recreation Centre.
- Christmas Parade – the Parade will be held on Tuesday, December 3rd, 2013 beginning at 5:00 p.m. followed by a Free Skate with Santa at 6:00 p.m. Santa will only skate until 7:00 pm but public skating will be ongoing until 9:00 p.m. Parents are welcome to take pictures of their children with Santa during the Skate.
- Town Bonfire / Hayride / Free Skate – This is an event in progress. The Recreation Committee will be working with the Fire Department to hold the Bonfire. The Recreation Committee has a car hauler trailer and a vehicle to pull the trailer but is still working to get some hay for the hayride. The event is planned for December 7th, 2013 from 5:00 p.m. until 8:00 p.m.
- The Recreation Committee is also working to hold a one or two-day Hockey Skills Camp for kids over the Christmas break with assistance from the English River Miner players that will be in town over the holidays and Minor Hockey.

Council thanked Jenny and the Recreation Committee for all their hard work. Council asked Jenny to let them know if there is more that they could assist with recreation programs.

PART I – CONSENT AGENDA

(For the purpose of convenience and for expediting Meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member of Council. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the Minutes of the Meeting.)

Council requested clarification on Item Nos. 5.2.2 and 8.4.

RESOLUTION NO. 280

Moved by Rob Eady. Seconded by Fred Melanson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby adopts the Items in Sections 5 – 8 of Part 1 – Consent Agenda.

Carried.

5 MINUTES

5.1 The review and passing of the Minutes of the previous Meetings.

5.1.1 September 18th, 2013 – Regular Meeting of Council Minutes.

RESOLUTION NO. 281

Moved by Fred Melanson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls accepts the Minutes of the previous Meeting of Council numbered 5.1.1 at the October 16th, 2013 Regular Meeting of Council.

Carried.

C.O.

5.2 Minutes of Committees

5.2.1 June 3rd, 2013 – Ear Falls Public Library Board Meeting Minutes.

5.2.2 August 29th, 2013 – Ear Falls Health & Safety Committee Meeting Minutes.

Clarification was requested on the Incidents Reports identified in the Health & Safety Committee Meeting Minutes.

5.2.3 September 9th, 2013 – Nuclear Waste Community Committee Meeting Minutes.

RESOLUTION NO. 282

Moved by Fred Melanson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Minutes of Committees numbered 5.2.1 to 5.2.3 at the October 16th, 2013 Regular Meeting of Council.

Carried.

C.O.

5.3 Minutes from other Agencies / Organizations

- 5.3.1 July 22nd, 2013 – Kenora Home for the Aged Regular Meeting of the Board of Management Minutes.
- 5.3.2 August 26th, 2013 – Municipality of Red Lake Open Meeting of Council Minutes.
- 5.3.3 August 26th, 2013 – Municipality of Red Lake Regular Meeting of Council Minutes.
- 5.3.4 September 9th, 2013 – Municipality of Red Lake Open Meeting of the Committee of the Whole Minutes.
- 5.3.5 September 9th, 2013 – Municipality of Red Lake Committee of the Whole Meeting Minutes.
- 5.3.6 July 26th, 2013 – Northwestern Health Unit Regular Board of Health Meeting Minutes.
- 5.3.7 October 8th, 2013 - Keewatin-Patricia District School Board Regular Board Meeting #9 Agenda.

RESOLUTION NO. 283

Moved by Rob Eady. Seconded by Fred Melanson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Minutes from other Agencies / Organizations numbered 5.3.1 to 5.3.7 at the October 16th, 2013 Regular Meeting of Council.

Carried.

6 TENDERS / PROPOSALS / QUOTES

None.

7 ROUTINE ADMINISTRATIVE REPORTS

C.O.

7.1 Reports from Departments.

7.1.1 Monthly Report from Public Library Coordinator Becky Bergman – June.

7.1.2 Monthly Report from Public Library Coordinator Becky Bergman – July.

7.1.3 Monthly Report from Public Library Coordinator Becky Bergman – August.

7.1.4 Report to Council dated September 16th, 2013 from Public Library Coordinator Becky Bergman re: Christmas Holidays dates.

7.1.5 Monthly Report from Day Care / Parent Resource Coordinator
Marg Trippier – August.

7.1.6 Workshop Report from Clerk Treasurer Administrator
Kimberly Ballance re: the Association of Municipal Clerks and
Treasurers of Ontario (AMCTO) Zone 9 Fall Meeting and
Conference held in Thunder Bay on September 24th & 25th,
2013.

7.1.7 Workshop Report from Clerk Treasurer Administrator
Kimberly Ballance re: User Fees as a Source of Corporate
Revenue – “What are you Missing?” held in Thunder Bay on
September 25th, 2013.

7.1.8 Monthly Report from Day Care / Parent Resource Coordinator
Marg Trippier – September.

RESOLUTION NO. 284

Moved by Fred Melanson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township
of Ear Falls receives and files the Reports from Departments
numbered 7.1.1 to 7.1.8 at the October 16th, 2013 Regular Meeting of
Council.

Carried.

8 MISCELLANEOUS MOTIONS

8.1 Financial Operations Statement – year to date (dated October 9th,
2013).

Council reviewed the Financial Operations Statement – year to date
(dated October 9th, 2013) in accordance with By-Law 1635-11.

8.2 Correspondence

A01-NO

8.2.1 Letter dated September 16th, 2013 from TransCanada
Corporation re: the proposed conversion of a portion (Energy
East) of the mainline gas transmission – clarification on tolls,
and supply of natural gas transmission.

S08-NO

8.2.2 Letter dated September 30th, 2013 from the Northwestern
Health Unit re: ChooseWise – Public Health Inspection
Disclosure Program.

RESOLUTION NO. 285

Moved by Rob Eady. Seconded by Fred Melanson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the documents numbered 8.2.1 and 8.2.2 at the October 16th, 2013 Regular Meeting of Council.

Carried.

F00-SC

8.3 Subscriptions and Memberships Renewals – 2014.

RESOLUTION NO. 286

Moved by Rob Eady. Seconded by Fred Melanson.

RESOLVED THAT the Subscriptions and Memberships as per the attached be renewed for the year 2014.

Carried.

C00-OF

8.4 Official Plan – Draft.

Clarification was requested on the draft Official Plan.

RESOLUTION NO. 287

Moved by Fred Melanson. Seconded by Rob Eady.

RESOLVED THAT Council of the Corporation of the Township of Ear Falls accepts the Draft Official Plan prepared by FOTENN Consultants Inc. and dated June, 2013 and updated September, 2013.

Carried.

F00-SC

8.5 Amendment to the Schedule of Fees – 2013.

RESOLUTION NO. 288

Moved by Fred Melanson. Seconded by Rob Eady.

RESOLVED THAT Council approves the following amendment to Schedule “R-02” – Page 1 – Remuneration Schedule of the Schedule of Fees; and

FURTHER THAT the following rates will be prorated based on the date of change in appointments:

- Fire Chief \$2,500.00
- Captain / Trainer Facilitator (Two Positions) \$1,200.00
- Trainer Facilitator \$ 650.00
- Fire Department Meeting Secretary \$ 650.00

Carried.

9 BY-LAWS

9.1 By-Law No. 1824-13, a By-Law to Affirm Minor Decisions by Council.

F00-SC

9.2 By-Law No. 1825-13, a By-Law to Amend the Schedule of Fees.

L07-LA

9.3 By-Law No. 1826-13, a By-Law to Amend By-Law No. 1759-12, a By-Law to Authorize the Sale of Plan M653, Lot 25 to Darrin Thomas May.

A09-RE

9.4 By-Law No. 1827-13, a By-Law to Establish and Adopt a Recreation Centre Scheduling Policy.

RESOLUTION NO. 289

Moved by Rob Eady. Seconded by Fred Melanson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby consider By-Law No. 1824-13, 1825-13, 1826-13, and 1827-13 as passed.

Carried.

PART II – OTHER ITEMS

10 ADMINISTRATIVE REPORTS

A08-SE

10.1 Report to Council dated September 13th, 2013 from Clerk Treasurer Administrator Kimberly Ballance re: ServiceOntario – Driver's Licencing, Vehicle Registration, Health Cards.

RESOLUTION NO. 290

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Report to Council dated September 13th, 2013 from Clerk Treasurer Administrator Kimberly Ballance re: ServiceOntario – Driver's Licencing, Vehicle Registration, Health Cards at the October 2nd, 2013 Regular Meeting of Council.

Carried.

11 ITEMS FOR DIRECTION

A16-UN

11.1 Union Gas request to install a gas line to 30 Bannatyne Avenue.

Council concurred that the installation of the gas line at the property at 30 Bannatyne Avenue would be acceptable provided that it was at no cost to the Township of Ear Falls.

*F11-SR

11.2 Letter dated October 4th, 2013 from the Ministry of Agriculture and Food and Ministry of Rural Affairs re: a new program titled Small, Rural and Northern Municipal Infrastructure Fund designed to help small, rural and northern municipalities address roads, bridges and other critical infrastructure.

RESOLUTION NO. 291

Moved by Fred Melanson. Seconded by Vic Robinson.

RESOLVED THAT the Council directs Clerk Treasurer Administrator Kimberly Ballance to submit an Application to the Small, Rural and Northern Municipal Infrastructure Fund (SRNMIF) for an engineering assessment and capital rehabilitation project for the Low Lift Pumping Station at the Ear Falls Water Treatment Plant.

Carried.

F02-WA

11.3 Municipal Complaint / Query dated October 3rd, 2013 from John Polkinghorne re: Request to have the Township change its current practice regarding Water / Sewer billing to permit the prorating of charges.

Council reviewed the complaint and requested that a letter be sent to Mr. Polkinghorne advising that there would not be a change made to the current procedure.

12 REPORTS OF MEMBERS OF COUNCIL

12.1 Mayor Kevin Kahoot

- Met with Harrison Wicks, new Ear Falls Sawmill General Manager on a variety of occasions over the past two weeks. EACOM has announced their plan to begin operation of the sawmill, with an intention of cutting and storing wood over the winter and beginning the sawmill's operation in the Spring, 2014.

13 CLOSED MEETING

13.1 RESOLUTION NO. 292

Moved by Fred Melanson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby convenes into a Closed Session at 7:40 p.m. to discuss matters pertaining to:

- Section 239 (2) (f) – Advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Ear Falls Sawmill Assessment Review Board Settlement.

Carried.

Section 239 (2) (f) of the Municipal Act 2001, S.O. 2001, c. 25, as amended.

- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - Ear Falls Sawmill Assessment Review Board Settlement.

13.2 RESOLUTION NO. 293

Moved by Fred Melanson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Township of Ear Falls convened from a Closed Session at 7:56 p.m. to the Regular Meeting of Council.

Carried.

14 CLOSED REPORT

Council provided direction to the Clerk Treasurer Administrator regarding the Ear Falls Sawmill Assessment Review Board Settlement.

15 ADJOURNMENT

15.1 RESOLUTION NO. 294

Moved by Rob Eady. Seconded by Fred Melanson.

RESOLVED THAT this Regular Meeting of Council adjourn at the hour of 8:00 p.m.

Carried.

Mayor

Clerk