

**THE CORPORATION OF THE TOWNSHIP OF EAR FALLS**

**MINUTES** of the Regular Meeting of Ear Falls Council #07  
Ear Falls Municipal Council Chambers  
May 16<sup>th</sup>, 2018 @ 7:00 p.m.

**1 CALL TO ORDER**

Mayor Kevin Kahoot called the Meeting to order at 7:00 p.m.

**2 ROLL CALL**

Mayor Kevin Kahoot, Councillor Jim Desmarais, Councillor Rob Eady, Councillor Vic Robinson, Councillor Daniel Sutton, Clerk Treasurer Administrator Kimberly Ballance, and two (2) members of the public.

**3 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None Declared.

**4 DELEGATIONS AND PRESENTATIONS**

None.

**PART I – CONSENT AGENDA**

(For the purpose of convenience and for expediting Meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member of Council. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the Minutes of the Meeting.)

The Clerk Treasurer Administrator advised that Item No. 7.6 has been deferred due to a Provincial All-Candidates Night being held in Red Lake on the same date. An alternate date will be selected.

Council requested clarification on Item No. 7.11 and 7.12.

RESOLUTION NO. 099

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby adopts the Items in Sections 5 – 7.5 and 7.7 – 7.14 of Part 1 – Consent Agenda.

Carried.

5 **MINUTES**

5.1 The review and passing of the Minutes of the previous Meetings.

5.1.1 April 4<sup>th</sup>, 2018 – Regular Meeting of Council Minutes.

5.1.2 April 26<sup>th</sup>, 2018 – Special Meeting of Council Minutes.

RESOLUTION NO. 100

Moved by Vic Robinson. Seconded by Jim Desmarais.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls accepts the Minutes of the previous Meetings of Council numbered 5.1.1 to 5.1.2 at the May 16<sup>th</sup>, 2018 Regular Meeting of Council.

Carried.

C.O.

5.2 Minutes of Committees.

5.2.1 March 28<sup>th</sup>, 2018 – Ear Falls Health & Safety Committee Meeting Minutes.

RESOLUTION NO. 101

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Minutes of Committees numbered 5.2.1 at the May 16<sup>th</sup>, 2018 Regular Meeting of Council.

Carried.

C.O.

5.3 Minutes from other Agencies / Organizations.

5.3.1 January 9<sup>th</sup>, 2018 – Keewatin-Patricia District School Board Regular Board Meeting #2 Minutes.

5.3.2 January 15<sup>th</sup>, 2018 – the Municipality of Red Lake Open Meeting of Council Minutes.

5.3.3 January 15<sup>th</sup>, 2018 – the Municipality of Red Lake Regular Meeting of Council Minutes.

5.3.4 January 17<sup>th</sup>, 2018 – the Municipality of Red Lake Special Meeting of Council Minutes.

5.3.5 January 31<sup>st</sup>, 2018 – the Municipality of Red Lake Special

Meeting of Council Minutes.

- 5.3.6 February 6<sup>th</sup>, 2018 – the Municipality of Red Lake Special Meeting of Council Minutes.
- 5.3.7 February 12<sup>th</sup>, 2018 – the Municipality of Red Lake Committee of the Whole Meeting Minutes.
- 5.3.8 February 13<sup>th</sup>, 2018 – Keewatin-Patricia District School Board Regular Board Meeting #3 Minutes.
- 5.3.9 February 20<sup>th</sup>, 2018 – the Municipality of Red Lake Regular Meeting of Council Minutes.
- 5.3.10 March 12<sup>th</sup>, 2018 – the Municipality of Red Lake Open Meeting of the Committee of the Whole Minutes.
- 5.3.11 March 12<sup>th</sup>, 2018 – the Municipality of Red Lake Committee of the Whole Meeting Minutes.
- 5.3.12 March 19<sup>th</sup>, 2018 – the Municipality of Red Lake Regular Meeting of Council Minutes.
- 5.3.13 March 1<sup>st</sup>, 2018 – District of Kenora Home for the Aged Regular Meeting Minutes.
- 5.3.14 April 16<sup>th</sup>, 2018 – the Municipality of Red Lake Committee of the Whole Meeting Minutes.
- 5.3.15 March 23<sup>rd</sup>, 2018 – Northwestern Health Unit Regular Board of Health Meeting Minutes.
- 5.3.16 March 13<sup>th</sup>, 2018 – Ear Falls Public Library Board Meeting Minutes.
- 5.3.17 April 5<sup>th</sup>, 2018 – District of Kenora Home for the Aged Regular Meeting Minutes.
- 5.3.18 April 10<sup>th</sup>, 2018 – Ear Falls Public Library Board Meeting Minutes.

RESOLUTION NO. 102

Moved by Jim Desmarais. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Minutes from other Agencies / Organizations numbered 5.3.1 to 5.3.18 at the May 16<sup>th</sup>, 2018 Regular Meeting of Council.

Carried.

## **6 TENDERS / PROPOSALS / QUOTES**

None.

## **7 MISCELLANEOUS MOTIONS**

### **7.1 Correspondence.**

A01-MU

7.1.1 Email dated March 27<sup>th</sup>, 2018 from the Association of Municipalities of Ontario re: One-third tax free exemption for Municipal Officials.

A01-MU

7.1.2 Email dated March 28<sup>th</sup>, 2018 from the Association of Municipalities of Ontario re: Highlights of the 2018 Provincial Budget.

A01-MU

7.1.3 Document dated March 28<sup>th</sup>, 2018 from the Municipal Finance Officers' Association (MFOA) re: the Provincial Budget.

M04-CO

7.1.4 Letter dated March 26<sup>th</sup>, 2018 from the Ear Falls Figure Skating Club re: Thank you for the donation of use of the Arena for the Annual Ice Show.

\*A16-NO

7.1.5 Letter dated April 6<sup>th</sup>, 2018 from the Ministry of Northern Development and Mines re: New Executive Director for the Northern Ontario Heritage Fund Corporation, Melanie Muncaster.

A04-ON

7.1.6 Document printed April 6<sup>th</sup>, 2018 from Ontario Good Roads Association (OGRA) re: 2018 Ontario Budget – What Municipalities Need to Know.

\*F11-FI

7.1.7 Letter dated March 30<sup>th</sup>, 2018 from FireSmart re: Successful recipient of a National Wildfire Community Preparedness Day award.

C11-MP

7.1.8 Letter dated April 19<sup>th</sup>, 2018 from the Ministry of Infrastructure re: Signing of an Integrated Bilateral Agreement (IBA) with the Government of Canada for infrastructure projects under the Investing in Canada Infrastructure Program.

T06-HI

7.1.9 Facsimile dated April 30<sup>th</sup>, 2018 from the Ministry of

Transportation re: Resurfacing of Highway 657.

T06-HI

7.1.10 Email dated May 1<sup>st</sup>, 2018 from HATCH re: Repaving on Highway 105.

C11-MP

7.1.11 Email dated May 3<sup>rd</sup>, 2018 from Member of Parliament Bob Nault re; Launch of a multi-billion dollar National Housing Co-Investment Fund.

D05-TI

7.1.12 Letter from the Ministry of Natural Resources and Forestry re: Trout Lake Forest 2009-2019 Forest Management Plan Minor Amendment Review.

RESOLUTION NO. 103

Moved by Rob Eady. Seconded by Jim Desmarais.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the documents numbered 7.1.1 to 7.1.12 at the May 16<sup>th</sup>, 2018 Regular Meeting of Council.

Carried.

C.O.

7.2 Reports from Departments.

7.2.1 Monthly Report from Marg Trippier, Day Care / EarlyON Coordinator re: March.

7.2.2 Monthly Report from Marg Trippier, Day Care / EarlyON Coordinator re: April.

RESOLUTION NO. 104

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Report from Departments numbered 7.2.1 to 7.2.2 at the May 16<sup>th</sup>, 2018 Regular Meeting of Council.

Carried.

7.3 Financial Operations Statement – year to date (dated May 10<sup>th</sup>, 2018).

Council reviewed the Financial Operations Statement – year to date (dated May 10<sup>th</sup>, 2018) in accordance with By-Law No. 1635-11.

E03-RE

7.4 Email dated March 28<sup>th</sup>, 2018 from Northern Waterworks

Incorporated re: 2017 Annual Report for the Ear Falls Wastewater Treatment Plant.

RESOLUTION NO. 105

Moved by Daniel Sutton. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls has received and reviewed the 2017 Annual Report for the Ear Falls Wastewater Treatment Plant from Northern Waterworks Inc. in accordance with Condition 10(5) of amended Environmental Compliance Approval No. 1492-A2ZHLC.

Carried.

A.P.

- 7.5 Letter dated April 3<sup>rd</sup>, 2018 from the Red Lake Anishinaape Pow Wow Circle Chair re: Invitation to the 15<sup>th</sup> Annual Pow Wow being held in Red Lake on Friday, June 15<sup>th</sup> and Saturday, June 16<sup>th</sup>, 2018.

RESOLUTION NO. 106

Moved by Jim Desmarais. Seconded by Rob Eady.

RESOLVED THAT the following be hereby authorized travel and attendance to the Red Lake Anishinaape Pow Wow Circle 15<sup>th</sup> Annual Pow Wow being held in Red Lake on Friday, June 15<sup>th</sup> and Saturday, June 16<sup>th</sup>, 2018:

- Jim Desmarais

Carried.

M01-NO

- 7.6 Special Meeting to be held with Red Lake Council on Wednesday, May 23<sup>rd</sup>, 2018 at 6:00 p.m. in the Ear Falls Council Chambers to discuss issues of mutual interest.

This item was deferred.

F11-NO

- 7.7 Submission of a detailed proposal to the Northern Ontario Heritage Fund Corporation (NOHFC) under the Strategic Economic Infrastructure Program re: the Waterfront Park Dock project.

RESOLUTION NO. 107

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT Council authorizes the Clerk Treasurer Administrator to submit a detailed proposal to the Northern Ontario

Heritage Fund Corporation under the Strategic Economic Infrastructure Program for the Waterfront Park Dock project; and

FURTHER THAT the funds for this project shall come from Reserves (GL60-6000-9711).

Carried.

\*F10-FI

7.8 2017 Draft Financial Statements for the Township of Ear Falls.

RESOLUTION NO. 108

Moved by Vic Robinson. Seconded by Daniel Sutton.

RESOLVED THAT the draft Financial Statements of the Corporation of the Township of Ear Falls be received and accepted; and

FURTHER THAT the Mayor and Clerk Treasurer Administrator be authorized and hereby directed to execute the Representation Letter with respect to the Audit ended December 31<sup>st</sup>, 2017.

Carried.

P.C. / H11-CU

7.9 Resignation of Dawn Lawrence from her position as Custodian for the Township of Ear Falls.

RESOLUTION NO. 109

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the resignation of Dawn Lawrence from her position as Custodian for the Township of Ear Falls be accepted effective May 3<sup>rd</sup>, 2018.

Carried.

T.P. / A.P.

7.10 Travel and attendance to the JLT Risk Management & Professional Development Conference being held in Fort Frances Wednesday, June 6<sup>th</sup>, 2018 from 9:00 a.m. – 2:15 p.m.

RESOLUTION NO. 110

Moved by Daniel Sutton. Seconded by Vic Robinson.

RESOLVED THAT Jeff Russell be hereby authorized travel and attendance to the JLT Risk Management & Professional Development Conference being held in Fort Frances Wednesday, June 6<sup>th</sup>, 2018 from 9:00 a.m. – 2:15 p.m.

Carried.

\*F11-NE

- 7.11 Submission of an Application to the New Horizons for Seniors Program re: the Heritage Park Project.

Council requested clarification on this item.

RESOLUTION NO. 111

Moved by Rob Eady. Seconded by Jim Desmarais.

RESOLVED THAT the Clerk Treasurer Administrator is hereby authorized and directed to submit an application to the New Horizons for Seniors Program for the Heritage Park Project.

Carried.

A.P.

- 7.12 Travel and attendance to New Horizons for Seniors Program Information and Grant Writing Session being held in Kenora in late May, 2018.

Council requested clarification on this item.

RESOLUTION NO. 112

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT the Clerk Treasurer Administrator be hereby authorized travel and attendance to the New Horizons for Seniors Program Information and Grant Writing Session being held in Kenora in late May, 2018.

Carried.

D05-MI

- 7.13 Email dated April 27<sup>th</sup>, 2018 from the Canadian Environmental Assessment Agency re: Notice of commencement of the Federal Environmental Assessment for the Springpole Gold Project.

RESOLUTION NO. 113

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Mayor be authorized and hereby directed to submit a letter to the Canadian Environmental Assessment regarding the Draft Environmental Impact Statement (EIS) Guidelines for the Springpole Gold Project.

Carried.



A.R.

- 7.14 Report to Council dated May 6<sup>th</sup>, 2018 from Fire Chief Darryl Desjardins re: Ear Falls Fire Department / Ministry of Natural Resources Clean-Up Day – May 27<sup>th</sup>, 2018.

RESOLUTION NO. 114

Moved by Vic Robinson. Seconded by Jim Desmarais.

RESOLVED THAT the Council of the Township of Ear Falls agrees to waive the Waste Disposal Site Tipping Fees for the Ear Falls Fire Department / Ministry of Natural Resources and Forestry firefighters Clean-Up Day being held on May 27<sup>th</sup>, 2018.

Carried.

**8 BY-LAWS**

Clarification was requested on Item No. 8.3.

- 8.1 By-Law No. 2152-18, a By-Law to Affirm Minor Decisions by Council.

L04-WA

- 8.2 By-Law No. 2153-18, a By-Law to Authorize the Execution of an Agreement with REMR Roofing for Temporary Use of the Ear Falls Waste Disposal Site.

L04-WA

- 8.3 By-Law No. 2154-18, a By-Law to Authorize the Execution of an Agreement with Boart Longyear Canada for Temporary Use of the Ear Falls Waste Disposal Site.

Clarification was requested on the material proposed for disposition.

F11-MA

- 8.4 By-Law No. 2155-18, a By-Law to Authorize the Execution of a Municipal Funding Agreement with the Association of Municipalities of Ontario (AMO) for Ontario's Main Street Revitalization Initiative.

L04-WA

- 8.5 By-Law No. 2156-18, a By-Law to Authorize the Execution of an Agreement with Dykstra Knight Roofing & Renovations for Temporary Use of the Ear Falls Waste Disposal Site.

RESOLUTION NO. 115

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby consider By-Law Nos. 2152-18, 2153-18, 2154-18, 2155-18,

and 2156-18 as passed.

Carried.

## **PART II – OTHER ITEMS**

### **9 ITEMS FOR DIRECTION**

D02-CO

9.1 Ear Falls Public School Renovation / Community Hubs.

Council discussed the potential for the consolidation of the Ear Falls Public School Library and the Ear Falls Public Library as a Community Hub, under the Provincial Community Hub Initiative. The timing of the Ear Falls Public School renovation project is the ideal time to consider the pros and cons associated with a potential consolidation of similar services within the community.

Council needs to determine whether a proposed consolidation would work for the community of Ear Falls. Consideration needs to be given to the amount of capital funds that the municipality would be willing to contribute to this project.

Council discussed what would happen with the vacant space that would be created by the Library in the Ear Falls Government Building.

Council discussed the consolidation of the services including staff, and overall service provision in the community and a potentially positive impact on total cost. These costs are not defined and therefore additional information was requested from the School Board.

Council requested that the Clerk Treasurer Administrator invite Director of Education Sean Monteith and the Ear Falls Public Library Board to a Special Meeting to discuss this project.

A01-MU

9.2 Report from the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) re: Municipal Council Compensation Report.

Council discussed this Report and the removal of the 1/3 tax exemption for members of Council that will come into effect in January 2019. Council requested that Administration's Report that was provided previously be brought back to the next Meeting for consideration.

A16-EA

9.3 Letter dated May 1<sup>st</sup>, 2018 from Gilles Plante, Mill Manager, Ear Falls re: Waste Disposal Site Fee Agreement for Contaminated Wood

Waste.

Council concurred that a reduced rate would not be considered by Council because this would be irresponsible to the community's long term Waste Disposal Site usage. Council would consider taking some of this waste at the current rate set by Council with volumes dictated by the municipality based on annual cover requirement needs. Operations of the site should not be impeded by the acceptance of this material.

#### D02-NW

##### 9.4 Community Well-Being Reserve Fund – Suggested Projects.

- a) Letter dated May 2<sup>nd</sup>, 2018 from the Family Safety Night Organizing Committee Chair, Darryl Desjardins.

Council requested that Administration bring forward a Motion to fund 50 per cent of the cost for this request and noted that this would be subject to other user groups being able to utilize the sound system equipment.

#### \*F11-ON

- 9.5 Letter received May 3<sup>rd</sup>, 2018 from the Ministry of Agriculture, Food and Rural Affairs re: Accepting proposals for the 2018 intake of Ontario Community Infrastructure Fund Top-Up Application funding.

Council concurred that an application for the Water Treatment Plant Water Intake Project be submitted.

#### L07-LE

- 9.6 Report dated May 10<sup>th</sup>, 2018 from Clerk Treasurer Administrator Kimberly Ballance re: Combined Lease Agreement – Golf Course Clubhouse / Canteen.

Council discussed this proposal and determined that a combined lease would not be considered at this time. The current three-year term Agreement at the clubhouse was deemed appropriate with the first right of refusal being provided to the current lessee, however a Point of Sale (POS) machine requirement will be added to the next term Agreement. Council concurred that the current one-year term Agreement at the canteen was deemed appropriate including a clause for the first right of refusal to a current lessee. A longer term for the canteen may be considered following the municipality advertising the availability of this lease. A longer-term lease would also require a Point of Sale (POS) machine.

## 10 REPORTS OF MEMBERS OF COUNCIL

### 10.1 Councillor Jim Desmarais

- Northwestern Ontario Municipal Association (NOMA) Annual General Meeting and Conference in Kenora, May 2<sup>nd</sup> – 4<sup>th</sup>, 2018.

- Very good convention with three provincial parties present, Premier Kathleen Wynne, Liberal, Andrea Horwath, NDP and Doug Ford, Conservative. Learned about a number of good projects including the development of a heart surgery program in Thunder Bay which would reduce wait times in Northwestern Ontario. Also learned about the Ontario Trillium Foundation categories for funding since all projects need to fall into specific investment streams. The event was well attended and well organized.
- Have been receiving a complaint, particularly from seniors, about the post office entrance doors not being accessible. He noted that although this is not a municipal responsibility, if the municipality becomes aware of some way to assist, would it pass this information on to the property owner.

#### 10.2 Councillor Rob Eady

- Participated in a conference call with Ontario Clean Water Agency (OCWA) to discuss the Wastewater Treatment Plant Energy Efficiency project upgrade review. They have been reviewing the technical specifications required for this work and a Report will be coming forward to Council. Hoping to have this completed by Fall 2018.

#### 10.3 Mayor Kevin Kahoot

- Northwestern Ontario Municipal Association (NOMA) Annual General Meeting and Conference in Kenora, May 2<sup>nd</sup> – 4<sup>th</sup>, 2018.
  - The event was well attended and well organized and had a number of good speakers, as noted by Councillor Desmarais.

## 11 CLOSED MEETING

### 11.1 RESOLUTION NO. 116

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby convenes into a Closed Session at 8:05 p.m. to discuss matters pertaining to:

- Section 239 (2) (c) – A proposed or pending acquisition or disposition of land by the municipality or local Board – 9 Roy Street.
- Section 239 (2) (b) – Personal matters about an identifiable individual, including municipal or local Board employees – Employment matter.
- Section 239 (2) (b) – Personal matters about an identifiable individual, including municipal or local Board employees – Employment matter.

Carried.

Section 239 (2) (c) of the Municipal Act 2001, S.O. 2001, c. 25, as amended.

- A proposed or pending acquisition or disposition of land by the municipality or local Board.
- 9 Roy Street.

Section 239 (2) (b) of the Municipal Act 2001, S.O. 2001, c. 25, as amended.

- Personal matters about an identifiable individual, including municipal or local Board employees.
- Employment matter.

Section 239 (2) (b) of the Municipal Act 2001, S.O. 2001, c. 25, as amended.

- Personal matters about an identifiable individual, including municipal or local Board employees.
- Employment matter.

#### 11.2 RESOLUTION NO. 117

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Township of Ear Falls convened from a Closed Session at 8:53 p.m. to the Regular Meeting of Council.

Carried.

## 12 CLOSED REPORT

Council provided direction to the Clerk Treasurer Administrator on 9 Roy Street.

Council provided direction to the Clerk Treasurer Administrator on an Employment Matter.

Council provided direction to the Clerk Treasurer Administrator on an Employment Matter.

## 13 ADJOURNMENT

#### 13.1 RESOLUTION NO. 118

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT this Regular Meeting of Council adjourn at the hour of 8:53 p.m.

Carried.

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Mayor

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Clerk