

THE CORPORATION OF THE TOWNSHIP OF EAR FALLS

MINUTES of the Regular Meeting of Ear Falls Council #05
Ear Falls Municipal Council Chambers
March 21st, 2018 @ 7:00 p.m.

1 CALL TO ORDER

Mayor Kevin Kahoot called the Meeting to order at 7:00 p.m.

2 ROLL CALL

Mayor Kevin Kahoot, Councillor Rob Eady, Councillor Vic Robinson, Councillor Daniel Sutton, Clerk Treasurer Administrator Kimberly Ballance, and two (2) members of the public.

3 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None Declared.

4 DELEGATIONS AND PRESENTATIONS

R02-EA

4.1 Suzanne Chartier-White, Chair, Ear Falls Public Library Board

- Update on Library Services

Ms. Chartier-White thanked Council for their invitation to address Council this evening for an opportunity to provide an update about services to the community.

The Library Board and staff are working to meet the needs of the community. There are a number of activities occurring:

- Walking group;
- Invigilation services;
- Facebook page is quite active including humorous posts and book reviews from adult and youth patrons;
- Kids crafts and games have been quite popular;
- Community bulletin board;
- Saturday Genealogy Group is slow going due to some delays in getting Ancestry access on the public computers and iPads. Hoping that next winter will be more active in this regard. Will provide some training sessions on Ancestry in the future.
- Reading Buddy program was good;
- Amnesty week at the end of the year was very well-received to encourage people to bring their books back with Cheer Board donations in lieu of fines.
- Hired a new Library Assistant, which helps with operational tasks by the Library Director/CEO;
- Had a Blind Date with a Book program which was well received;

- Rearranging of the children's section by topic rather than by author which has been helpful;
- No-reshelving practice for patrons has been quite helpful in keeping materials shelved properly.
- Updating the Canadian authors section to make these more accessible to the public;
- Currently working through the collection to weed older and non-circulating material in order to provide space for new materials. These materials used to be sold and/or thrown out, but the library is currently working with a 3rd party group who sells them for you and gives you a 10% kickback on the sales. The 3rd party arranges to pick up the books and pays for shipping. Hopefully this will work out.
- Have recently acquired a number of instructional dvd's (artistic skills, music, language etc.).
- Working to make better use of the equipment including the iPads which have been updated and will be available to the public to borrow. Also working to lend out the library's Victor Reader which is a piece of equipment that would be useful for people with visual impairment. Other equipment includes a digital camera, projector and a Cricut which is a die cutting machine used for scrapbooking / card-making / quilters etc. The Cricut may also be useful for the Museum Working Group to make signs/labels for their displays.
- The library has also purchased a binding machine that will be made available to the public.
- Will participate in Family Safety Night to provide a lot of this information to the public.

Libraries are changing from times of old. They are becoming maker-spaces, as well as areas for enhancing service delivery to the community.

Council requested additional information about the Library's Ancestry Subscription, the disposition of materials from the collection, and the Cricut. Council thanked Ms. Chartier-White for her presentation and asked her to pass on Council's support for the activities they are doing within the community.

PART I – CONSENT AGENDA

(For the purpose of convenience and for expediting Meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member of Council. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the Minutes of the Meeting.)

Council requested clarification on Item Nos. 7.1.1 and 7.9.

RESOLUTION NO. 064

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby adopts the Items in Sections 5 – 7 of Part 1 – Consent Agenda.

Carried.

5 MINUTES

5.1 The review and passing of the Minutes of the previous Meetings.

5.1.1 March 8th, 2018 – Regular Meeting of Council Minutes.

RESOLUTION NO. 065

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls accepts the Minutes of the previous Meetings of Council numbered 5.1.1 at the March 21st, 2018 Regular Meeting of Council.

Carried.

C.O.

5.2 Minutes of Committees.

None.

C.O.

5.3 Minutes from other Agencies / Organizations.

5.3.1 February 8th, 2018 – Kenora District Services Board Regular Meeting Minutes.

RESOLUTION NO. 066

Moved by Daniel Sutton. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Minutes from other Agencies / Organizations numbered 5.3.1 at the March 21st, 2018 Regular Meeting of Council.

Carried.

6 TENDERS / PROPOSALS / QUOTES

None.

7 MISCELLANEOUS MOTIONS

7.1 Correspondence.

A16-KE

7.1.1 Save the Date re: a Northern Housing Summit being held in Sioux Lookout from June 26th – 28th, 2018.

Council discussed possible attendance at the Summit.

A16-MU

7.1.2 Letter dated March 6th, 2018 from the Ministry of Municipal Affairs re: Approval of reforms to municipal eligible investment authorities.

S08-NO

7.1.3 Letter dated February 23rd, 2018 from the Ministry of Health and Long-Term Care re: Response to letter submitted regarding the Expert Panel Report, “Public Health within an integrated Health System”.

M06-ON / E06-EN

7.1.4 News Release dated March 9th, 2018 from Ontario News re: Ontario supporting innovative solutions to fight climate change.

M06-ON / *L10-CA

7.1.5 News Release dated March 9th, 2018 from Ontario News re: Ontario supporting municipalities to ensure safe transition to Federal Cannabis Legislation.

D05-TI

7.1.6 Letter dated March 8th, 2018 from the Ministry of Natural Resources and Forestry re: Whiskey Jack Forest 2018 – 2019 Annual Work Schedule.

D05-TI

7.1.7 Letter dated March 12th, 2018 from the Ministry of Natural Resources and Forestry re: Red Lake Forest 2018 – 2019 Annual Work Schedule.

D05-TI

7.1.8 Letter dated March 12th, 2018 from the Ministry of Natural Resources and Forestry re: Trout Lake Forest 2018 – 2019 Annual Work Schedule.

RESOLUTION NO. 067

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the documents numbered 7.1.1 to 7.1.8

at the March 21st, 2018 Regular Meeting of Council.

Carried.

C.O.

7.2 Reports from Departments.

7.2.1 Monthly Report from Marg Trippier, Day Care / EarlyON
Coordinator re: February.

RESOLUTION NO. 068

Moved by Daniel Sutton. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township
of Ear Falls receives and files the Report from Departments numbered
7.2.1 at the March 21st, 2018 Regular Meeting of Council.

Carried.

7.3 Financial Operations Statement – year to date (dated March 15th,
2018).

Council reviewed the Financial Operations Statement – year to date
(dated March 15th, 2018) in accordance with By-Law No. 1635-11.

M02-FA

7.4 Waiving of the Ice Rental Fee for Thursday, May 17th, 2018 from
12:00 – 8:00 p.m. for the 16th Annual Family Safety Night.

RESOLUTION NO. 069

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of The Township of Ear Falls waives
the Rental Fee for use of the Arena Ice Surface at the Recreation
Centre for the 16th Annual Ear Falls Family Safety Night being held
on Thursday, May 17th, 2018; and

FURTHER THAT Thursday, May 17th, 2018 be declared Family
Safety Night in the Township of Ear Falls.

Carried.

D.C./EO

7.5 Travel Approval Request from Marg Trippier, Day Care / EarlyON
Coordinator re: Travel and attendance to the Facilitator's Training for
the EarlyON being held in Dryden on April 25th, 2018.

RESOLUTION NO. 070

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT Day Care / EarlyON Coordinator Marg Trippier be hereby authorized travel and attendance to the Facilitator's Training for the EarlyON being held in Dryden on April 25th, 2018; and

FURTHER THAT all travel, meals, and accommodation costs associated with the Facilitator's Training for the EarlyON being held in Dryden on April 25th, 2018 be borne by the Kenora District Services Board.

Carried.

T.C.

7.6 Minutes of Settlement, 2018 Tax Year, Results of Request for Reconsideration, Property Assessment Notice.

RESOLUTION NO. 071

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls has no objection to the Municipal Property Assessment Corporation's Minutes of Settlement for the 2018 Tax Year regarding the property identified as:

ROLL NUMBER	CURRENT PHASE-IN ASSESSMENT	REVISED PHASE-IN ASSESSMENT
6042-000-002-08164-0000	\$132,500 RT	\$109,000 RT

Carried.

F16-RE

7.7 Remuneration and Expenses.

RESOLUTION NO. 072

Moved by Vic Robinson. Seconded by Rob Eady.

WHEREAS Section 284 of the Municipal Act, 2001, as amended, requires the Treasurer to provide Council with an itemized statement, on or before March 31st, on remuneration and expenses paid in the previous year;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby accepts the attached Statement of Remuneration and Expenses paid to Members of Council and the Appointed Board and Committee Members of the Township of Ear Falls for the period of January 1st, 2017 to December 31st, 2017.

Carried.

F16-RE

7.8 Remuneration and Expenses – Kenora District Services Board (KDSB).

RESOLUTION NO. 073

Moved by Rob Eady. Seconded by Daniel Sutton.

WHEREAS Section 284 of the Municipal Act, 2001, as amended, requires the Treasurer to provide Council with an itemized statement, on or before March 31st, on remuneration and expenses paid in the previous year;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby approves the Statement of Remuneration and Expenses paid to a Member of Council as a Kenora District Services Board Member (attached) for the period of January 1st, 2017 to December 31st, 2017.

Carried.

P00-CO

7.9 Ear Falls Community Fire Hazard Assessment – 2017.

Council thanked Fire Chief Darryl Desjardins for this Report and commended him for a job well done.

RESOLUTION NO. 074

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls reviews and adopts the Ear Falls Community Fire Hazard Assessment – 2017 at the March 21st, 2018 Regular Meeting of Council.

Carried.

F05-EX

7.10 Report to Council dated March 15th, 2018 from Clerk Treasurer Administrator Kimberly Ballance and Deputy Clerk Treasurer Paulette Covell re: Budget Matters – Expenses Report (in accordance with O. Reg. 284/09).

RESOLUTION NO. 075

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Township of Ear Falls accepts the Report to Council dated March 15th, 2018 from Clerk Treasurer

Administrator Kimberly Ballance and Deputy Clerk Treasurer Paulette Covell re: Budget Matters – Expenses Report (in accordance with O. Reg. 284/09).

Carried.

F16-RE

7.11 Remuneration and Expenses – Northwestern Ontario Municipal Association (NOMA).

RESOLUTION NO. 076

Moved by Vic Robinson. Seconded by Rob Eady.

WHEREAS Section 284 of the Municipal Act, 2001 as amended, requires the Treasurer to provide Council with an itemized statement, on or before March 31st, on remuneration and expenses paid in the previous year;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby approves the Statement of Remuneration and Expenses paid to a Member of Council as a Northwestern Ontario Municipal Association Board Member (attached) for the period of January 1st, 2017 to December 31st, 2017.

Carried.

8 BY-LAWS

Council requested clarification on Item Nos. 8.2 and 8.3.

8.1 By-Law No. 2140-18, a By-Law to Affirm Minor Decisions by Council.

L07-LA

8.2 By-Law No. 2141-18, a By-Law to Authorize the Sale of Plan 23R-10536, Parts 3 and 4, and Plan 23R-12353, Part 4 to Jason Martin.

Clarification was requested on the status of the recovery of costs associated with the development of Campbell's Wynd.

*L04-CH

8.3 By-Law No. 2142-18, a By-Law to Appoint Noel Dumontier as Chief Building Official for the Township of Ear Falls.

Clarification was requested on this appointment.

P.C.

8.4 By-Law No. 2143-18, a By-Law to Repeal By-Law No. 1818-13, a By-Law to Appoint J. Charles Tarrant as Chief Building Official for

the Township of Ear Falls.

L04-CH

8.5 By-Law No. 2144-18, a By-Law to Enter into an Agreement for the Provision of Chief Building Official Services for the Township of Ear Falls.

RESOLUTION NO. 077

Moved by Vic Robinson. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby consider By-Law Nos. 2140-18, 2141-18, 2142-18, 2143-18, and 2144-18 as passed.

Carried.

PART II – OTHER ITEMS

9 ITEMS FOR DIRECTION

S01-CH

9.1 “Come Learn Through Play” – Child’s View Day Nursery Proposed Program – 2018.

An overview of the proposed program was provided including the potential impact on new patrons, requirement for pre-payment, and requirement for advance submission of contracts for regular Day Care patrons. Clarification was requested on whether the program would be eligible for fee subsidy patrons.

E03-EN

9.2 Report dated March 16th, 2018 from Clerk Treasurer Administrator Kimberly Ballance re: OCWA – Water / Wastewater Energy Efficiency Project Recommendations.

RESOLUTION NO. 078

Moved by Daniel Sutton. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls accepts the Report dated March 16th, 2018 from Clerk Treasurer Administrator Kimberly Ballance re: OCWA – Water / Wastewater Energy Efficiency Project Recommendations at the March 21st, 2018 Regular Meeting of Council.

Carried.

*F11-MA

9.3 Email dated March 15th, 2018 from AMO Communications re: Main Street Revitalization Funding update.

Council discussed the eligibility of various projects including municipal streetscaping such as additional lighting and signage. Council requested a review of the Township's Marketing Plan, Parks and Playgrounds Plan, and trails options in light of this funding opportunity.

F00-TA

9.4 2018 Budget – Draft.

Council reviewed the Report as presented and discussed projects including:

- Economic Development Officer;
- Main Street Revitalization;
- Paving Project;
- Wastewater Treatment Plant Clarifier Rehabilitation;
- Helipad Project;
- Dental Office – Sterilizer Equipment Purchase;
- Public Service & Operations Truck;
- Fire Department Pumper/Tanker;
- Parks and Playgrounds Plan – Phase 2;
- various Golf Course and Clubhouse projects;
- Day Care Playground and Shelving Purchase subject to funding from KDSB;
- Signage Plan – Phase 2;
- New Financial Server / Financial Software; and
- Recreation Centre – Ice Plant – Condenser Supply / Install.

Council also discussed the status of the Water and Sewer Fees and the Operational Costs within the municipality. The net impact looks positive for the 2018 year.

10 REPORTS OF MEMBERS OF COUNCIL

10.1 Councillor Rob Eady

- The Museum will be open to the public in April on Wednesday nights from 6:00 – 8:00 p.m.

10.2 Mayor Kevin Kahoot

- Winterfest activities are looking good. Lots of volunteers have been assisting with the event.

11 CLOSED MEETING

11.1 RESOLUTION NO. 079

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby convenes into a Closed Session at 7:55 p.m. to

discuss matters pertaining to:

- Section 239 (2) (c) – A proposed or pending acquisition or disposition of land by the municipality or local Board – 9 Roy Street.
- Section 239 (2) (d) – Labour relations or employee negotiations – Deputy Clerk Treasurer position.
- Section 239 (2) (d) – Labour relations or employee negotiations – Manager of Public Service & Operations position.

Carried.

Section 239 (2) (c) of the Municipal Act 2001, S.O. 2001, c. 25, as amended.

- A proposed or pending acquisition or disposition of land by the municipality or local Board.
- 9 Roy Street.

Section 239 (2) (d) of the Municipal Act 2001, S.O. 2001, c. 25, as amended.

- Labour relations or employee negotiations.
- Deputy Clerk Treasurer position.

Section 239 (2) (d) of the Municipal Act 2001, S.O. 2001, c. 25, as amended.

- Labour relations or employee negotiations.
- Manager of Public Service & Operations position.

11.2 RESOLUTION NO. 080

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Township of Ear Falls convened from a Closed Session at 8:10 p.m. to the Regular Meeting of Council.

Carried.

12 CLOSED REPORT

Council provided direction to the Clerk Treasurer Administrator regarding the proposed disposition of 9 Roy Street.

Council reviewed information regarding an Employment Matter.

Council reviewed information regarding an Employment Matter.

13 ADJOURNMENT

13.1 RESOLUTION NO. 081

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT this Regular Meeting of Council adjourn at the hour of 8:11 p.m.

Carried.

Mayor

Clerk