

**THE CORPORATION OF THE TOWNSHIP OF EAR FALLS**

**MINUTES** of the Regular Meeting of Ear Falls Council #05  
Ear Falls Municipal Council Chambers  
March 15<sup>th</sup>, 2017 @ 7:00 p.m.

**1 CALL TO ORDER**

Mayor Kevin Kahoot called the Meeting to order at 7:00 p.m.

**2 ROLL CALL**

Mayor Kevin Kahoot, Councillor Rob Eady, Councillor Tracey Simon, Councillor Daniel Sutton, Clerk Treasurer Administrator Kimberly Ballance, Public Service & Operations Supervisor Perry Dyck, and two (2) members of the public.

**3 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

Councillor Sutton declared an interest in Item No. 6.2 due to a family member being employed by one of the bidders on the Request for Quote.

**4 DELEGATIONS AND PRESENTATIONS**

None.

**PART I – CONSENT AGENDA**

(For the purpose of convenience and for expediting Meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member of Council. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the Minutes of the Meeting.)

Council requested clarification on Item Nos. 7.3 and 7.4.

Councillor Sutton left the Meeting at this point.

\*F18-WA

6.2 Request for Quote – Waterfront Park Roof Replacement at 5 Waterfront Road.

RESOLUTION NO. 064

Moved by Rob Eady. Seconded by Tracey Simon.

RESOLVED THAT on the recommendation of the Public Service &

Operations Supervisor, the Council of the Corporation of the Township of Ear Falls accepts the Quote submitted by Eric Ellis for the Request for Quote – Waterfront Park Roof Replacement at 5 Waterfront Road at a cost of \$26,640.00 plus applicable taxes as per the attached proposal.

Carried.

Councillor Sutton returned to the Meeting at this point.

#### RESOLUTION NO. 065

Moved by Rob Eady. Seconded by Tracey Simon.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby adopts the Items in Sections 5 – 6.1 and Section 7 of Part 1 – Consent Agenda.

Carried.

## 5 MINUTES

5.1 The review and passing of the Minutes of the previous Meetings.

5.1.1 March 1<sup>st</sup>, 2017 – Regular Meeting of Council Minutes.

#### RESOLUTION NO. 066

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls accepts the Minutes of the previous Meeting of Council numbered 5.1.1 at the March 15<sup>th</sup>, 2017 Regular Meeting of Council.

Carried.

C.O.

5.2 Minutes of Committees.

None.

C.O.

5.3 Minutes from other Agencies / Organizations.

5.3.1 January 20<sup>th</sup>, 2017 – Northwestern Health Unit Regular Board of Health Meeting Minutes.

#### RESOLUTION NO. 067

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Minutes from other Agencies / Organizations numbered 5.3.1 at the March 15<sup>th</sup>, 2017 Regular Meeting of Council.

Carried.

## **6 TENDERS / PROPOSALS / QUOTES**

\*F18-HY

- 6.1 Request for Proposals – Hydrogeological Site Investigation at the Waste Disposal Site.

RESOLUTION NO. 068

Moved by Tracey Simon. Seconded by Rob Eady.

RESOLVED THAT on the recommendation of the Public Service & Operations Supervisor, the Council of the Corporation of the Township of Ear Falls accepts the Proposal submitted by Exp Services Inc. (exp) for the Request for Proposals – Hydrogeological Site Investigation at the Waste Disposal Site at a cost of \$31,700.00 plus applicable taxes as per the attached proposal.

Carried.

\*F18-WA

- 6.2 Request for Quote – Waterfront Park Roof Replacement at 5 Waterfront Road.

Otherwise dealt with.

## **7 MISCELLANEOUS MOTIONS**

- 7.1 Correspondence.

\*M00-JE / A09-JE

- 7.1.1 Letter received February 27<sup>th</sup>, 2017 from Vic Robinson and family re: Thank you for the creation of the Jean Robinson Bursary.

\*A16-MI

- 7.1.2 Letter received March 1<sup>st</sup>, 2017 from the Ministry of Infrastructure re: BUILD ON 2017 Infrastructure Update and launch of the BUILD ON website and interactive map.

RESOLUTION NO. 069

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township

of Ear Falls receives and files the documents numbered 7.1.1 to 7.1.2 at the March 15<sup>th</sup>, 2017 Regular Meeting of Council.

Carried.

7.2 Financial Operations Statement – year to date (dated March 9<sup>th</sup>, 2017).

Council reviewed the Financial Operations Statement – year to date (dated March 9<sup>th</sup>, 2017) in accordance with By-Law No. 1635-11.

E03-RE

7.3 Letter dated February 24<sup>th</sup>, 2017 from Ontario Clean Water Agency re: 2016 Section 11 Annual Report – Ear Falls Drinking-Water System.

Council requested clarification on the Lead Testing section of the Report as the chart indicated “N/A” in the column referencing the number of samples taken.

RESOLUTION NO. 070

Moved by Tracey Simon. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby received and reviewed the following Report from Ontario Clean Water Agency (OCWA):

- 2016 Section 11 Annual Report for the Ear Falls Drinking-Water System.

Carried.

A07-EQ / A.P.

7.4 Purchase of a Belmont Clesta LED Ceiling Mount Overhead Dental Light for the Dental Office Operatory Room 2 at the Ear Falls Community Health Centre.

Council discussed the light replacement.

RESOLUTION NO. 071

Moved by Daniel Sutton. Seconded by Rob Eady.

WHEREAS the Township of Ear Falls owns a variety of dental equipment in order to facilitate the retention of dental services in the community; and

WHEREAS one overhead dental light (Asset ID 3693 – Pelton and Crane Light Fantastic LFC) purchased in 1976 is no longer functioning and cannot be repaired;

NOW THEREFORE BE IT RESOLVED THAT Council authorizes the purchase of a Belmont Clesta LED Ceiling Mount Overhead Dental Light at a cost of \$3,150 plus applicable taxes; and

FURTHER THAT this purchase will be funded through the Dental Equipment / Medical Centre reserves (XL60-6000-9760 and XL60-6000-9758).

Carried.

M01-NO

- 7.5 Special / Closed Meeting of Council to be held on April 19<sup>th</sup>, 2017 beginning at 10:45 a.m. in accordance with S. 239 (3.1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, re: Educational or training session – Social Media Training for Elected Officials.

RESOLUTION NO. 072

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT a Special / Closed Meeting of Council be held on April 19<sup>th</sup>, 2017 beginning at 10:45 a.m. in the Ear Falls Government Building Meeting Room located at 2 Willow Crescent in accordance with S. 239 (3.1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, re: Educational or training session – Social Media Training for Elected Officials.

Carried.

F05-EX

- 7.6 Report to Council dated March 3<sup>rd</sup>, 2017 from Clerk Treasurer Administrator Kimberly Ballance and Deputy Clerk Treasurer Paulette Covell re: Budget Matters – Expenses Report (in accordance with O. Reg. 284/09).

RESOLUTION NO. 073

Moved by Rob Eady. Seconded by Tracey Simon.

RESOLVED THAT the Council of the Township of Ear Falls accepts the Report to Council dated March 3<sup>rd</sup>, 2017 from Clerk Treasurer Administrator Kimberly Ballance and Deputy Clerk Treasurer Paulette Covell re: Budget Matters – Expenses Report (in accordance with O. Reg. 284/09).

Carried.

F01-RE

- 7.7 Remuneration and Expenses.

RESOLUTION NO. 074

Moved by Tracey Simon. Seconded by Rob Eady.

WHEREAS Section 284 of the Municipal Act, 2001, as amended, requires the Treasurer to provide Council with an itemized statement, on or before March 31<sup>st</sup>, on remuneration and expenses paid in the previous year;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby accepts the attached Statement of Remuneration and Expenses paid to Members of Council and the Appointed Board and Committee Members of the Township of Ear Falls for the period of January 1<sup>st</sup>, 2016 to December 31<sup>st</sup>, 2016.

Carried.

F01-RE

7.8 Remuneration and Expenses – Northwestern Ontario Municipal Association (NOMA).

RESOLUTION NO. 075

Moved by Rob Eady. Seconded by Daniel Sutton.

WHEREAS Section 284 of the Municipal Act, 2001 as amended, requires the Treasurer to provide Council with an itemized statement, on or before March 31<sup>st</sup>, on remuneration and expenses paid in the previous year;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby approves the Statement of Remuneration and Expenses paid to a Member of Council as a Northwestern Ontario Municipal Association Board Member (attached) for the period of January 1<sup>st</sup>, 2016 to December 31<sup>st</sup>, 2016.

Carried.

L14-US

7.9 Letter dated March 7<sup>th</sup>, 2017 from the Royal Canadian Legion Branch No. 238 re: Request for a reduced Rental Fee for the upstairs of the Recreation Centre for the provision of bar services during the Shamrock 2017 Hockey Tournament being held March 17 – 19<sup>th</sup>, 2017.

RESOLUTION NO. 076

Moved by Daniel Sutton. Seconded by Tracey Simon.

WHEREAS the rental rate for the Second Floor of the Arena (with an S.O.P.) is \$43.50/hour; and

WHEREAS the Ear Falls Royal Canadian Legion Branch #238 has proposed a rental rate of \$43.50/day for the provision of bar services for the Shamrock 2017 Hockey Tournament;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Ear Falls hereby accepts the proposal from the Royal Canadian Legion Branch #238 to rent the Second Floor of the Arena (with an S.O.P) at a rate of \$43.50/day for the provision of bar services for the Shamrock 2017 Hockey Tournament.

Carried.

## **8 BY-LAWS**

8.1 By-Law No. 2068-17, a By-Law to Affirm Minor Decisions by Council.

T.C.

8.2 By-Law No. 2069-17, a By-Law to Establish a Helipad Reserve Fund.

RESOLUTION NO. 077

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby consider By-Law Nos. 2068-17 and 2069-17 as passed.

Carried.

## **PART II – OTHER ITEMS**

### **9 ITEMS FOR DIRECTION**

F00-TA

9.1 Report to Council dated March 3<sup>rd</sup>, 2017 from Clerk Treasurer Administrator Kimberly Ballance re: 2017 Proposed Budget.

Council discussed the 2017 municipal budget levy amount, tax policy options, projects that were identified in the Report, the use of reserves, reserve funds, Gas Tax Funds, and financing requirements. The Budget is anticipated to be brought forward to Council for Approval at the April 19<sup>th</sup>, 2017 Regular Meeting of Council.

9.2 Wifi at the Recreation Centre.

Council discussed the need for public access to wifi in public spaces and requested a report from Administration identifying options and costs associated with providing public access to wifi at the Recreation Centre.

\*V01-CO

- 9.3 Report to Council dated March 7<sup>th</sup>, 2017 from Public Service & Operations Supervisor Perry Dyck re: Landfill Compactor.

Council discussed the options available for the purchase of a compactor including requirements, specifications, pricing, and training options for municipal staff.

Public Service & Operations Supervisor provided comments on the warranty periods for newer equipment and on the relatively short rebuild time that appears to have been undertaken on a majority of used equipment; rebuilds appear to be common after 5,000 – 7,000 machine hours.

Council discussed the need for a shelter building for the equipment to be situated at the Waste Disposal Site. Council requested that a tender be put forward to facilitate this purchase and identified that, in accordance with the draft budget, the equipment would be financed.

F11-ON

- 9.4 Submit letters to the Minister of Infrastructure and Communities, Minister of Infrastructure, Minister of Municipal Affairs, Minister of Northern Development and Mines, and Bob Nault, MP Kenora re: the Ear Falls Water Treatment Plant Low Lift Pumping Station Project.

RESOLUTION NO. 078

Moved by Rob Eady. Seconded by Tracey Simon.

RESOLVED THAT the Mayor be hereby authorized and directed to execute letters regarding the Ear Falls Water Treatment Plant Low Lift Pumping Station Project to:

- The Honourable Amarjeet Sohi, Minister of Infrastructure and Communities;
- The Honourable Bob Chiarelli, Minister of Infrastructure;
- The Honourable Bob Nault, MP Kenora;
- The Honourable Michael Gravelle c/o the Honourable Bill Mauro, Minister of Municipal Affairs

Carried.

D02-CO

- 9.5 Letter dated March 6<sup>th</sup>, 2017 from the Ministry of Education re: Launch of new approaches to support education in rural and remote communities.

Council discussed submitting a letter regarding the following items:

- The School Board is planning to operate a Before- and After-School program beginning in either 2017 or 2018 which will



impact the Municipal Day Care’s existing programming. Perhaps this is an opportunity to discuss this new program and to ensure ongoing day care program viability for the community.

- The community currently has two Libraries, and it is understood that the Ear Falls Public School has general space limitations within the existing facility. Perhaps this is an opportunity to discuss a combined facility to be operated out of the Municipal Building. This would require transportation for students and a modification of materials housed in the collection, but may present an opportunity for shared staffing and additional hours of operation for the community.
- The municipality’s volleyball program, which is operated at the public school, is only permitted to operate when there is a staff member present. Perhaps this is an opportunity to discuss this restriction and permit non-school board staff to supervise after-school events and activities.
- The Municipality has some municipal facilities that are underutilized that potentially could be used for other community events/activities, however have the same staffing restrictions as the school board. Perhaps this is an opportunity to discuss this restriction and permit non-municipal staff to supervise events and activities outside of regular operating hours.

M03-CA

9.6 Canada 150 / Canada Day Event.

Council discussed two projects to be put on by the Township for Canada’s 150<sup>th</sup> Celebration. These are:

- Pre-Canada Day Celebration – A June 30<sup>th</sup> evening event at the Waterfront Park with live music, local food vendors, and a beer garden. This would involve coordination between the Township, volunteers and possibly the Legion. Further planning is required.
- Halloween at the Museum – Ask volunteers to wear period costumes to highlight the history of the area as a means to incorporate history into Halloween. The volunteers would also provide candy/treats.

P09-SI

9.7 Report to Council dated March 8<sup>th</sup>, 2017 from Clerk Treasurer Administrator Kimberly Ballance re: Signage Plan.

Council discussed the Plan and concurred that signage improvements are required. Some have been identified in the 2017 budget, and additional phases will be put forward for future budget years.

D02-NW

9.8 Community Well-Being Reserve Fund – Project Approval List.

RESOLUTION NO. 079

Moved by Daniel Sutton. Seconded by Rob Eady.

WHEREAS Council deems that the project identified on the Community Well-Being Reserve Fund – Project Approval Listing, dated March 15<sup>th</sup>, 2017, complies with the Reserve Fund Criteria;

NOW THEREFORE BE IT RESOLVED THAT Council approves the project, in accordance with the Community Well-Being Reserve Fund – Project Approval Listing, dated March 15<sup>th</sup>, 2017, as attached.

Carried.

## 10 REPORTS OF MEMBERS OF COUNCIL

### 10.1 Councillor Daniel Sutton

- Ontario Good Roads Association Conference and Annual General Meeting held in Toronto from February 26<sup>th</sup> to March 1<sup>st</sup>, 2017
  - Ministry of Northern Development and Mines (MNDM) Delegation
    - Noted that Northern Ontario Heritage Fund Corporation (NOHFC) Executive Director Bruce Strapp provided some comments about the Township's Parks and Playgrounds Plan regarding the use of accessible docks. NOHFC funding availability was also discussed.
    - Reiterated the need for financial support for the Water Treatment Plant Low Lift Pumping Station project.
- Municipal Property Assessment Corporation (MPAC) Meeting
  - Met with two MPAC staff members about the Large Industrial Assessment. MPAC will be providing a response in writing to the Township's letter, and noted that they are confident in the current value assessment that has been applied to the LT and LX class.
- Ministry of Natural Resources and Forestry Delegation
  - Good discussion with Minister McGarry. Noted that heritage features should be highlighted in any funding applications.

### 10.2 Councillor Tracey Simon

- Ear Falls Public Library Board Meeting – March 14<sup>th</sup>, 2017
  - Six new library members have registered since January 2017
  - Currently running the Reading Buddy Program
  - Purchased a new DVD cleaning machine and the Board will be charging \$2.00 / disc (plus tax). This is a new revenue generating tool for the Library.
  - JASI Training was completed for the Library Director / CEO.
  - The Board has advertised a part-time Library Assistant position and will be reviewing applications and interviewing shortly.

- The Ear Falls Public Library’s Facebook Page is up and running @earfallspubliclibrary and links between the website and Facebook page are being set up with the support of JASI staff.

### 10.3 Mayor Kevin Kahoot

- Ontario Good Roads Association Conference and Annual General Meeting
  - Attended Northwestern Ontario Municipal Association Meetings with representatives from the Provincial Government in order to lobby on transportation, energy, and railway taxation issues. The Premier was unable to attend, but there were a number of other Ministers present.
- Ministry of Natural Resources and Forestry (MNRF) Delegation
  - Discussed the Bear Hunt regulations, Moose Hunt regulations, moose population counts and the impact that recent changes have had on population counts. The MNRF noted that they are aiming to have a 3-year timeline in place for the calf trial and hoping that population numbers will improve.
  - Cottage lot development announcement is coming, and the MNRF will be contacting staff to provide information.
- Ministry of Northern Development and Mines (MNDM) Delegation
  - Discussed the Water Treatment Plant Low Lift Intake Project and the Ministry urged the Township to continue applying for funding.
  - Discussed the Township’s Parks and Playgrounds Plan and the Ministry advised that the Township should proceed with implementation as a demonstrational commitment but to apply for funds to Northern Ontario Heritage Fund Corporation (NOHFC) as well.
  - noted that an announcement is forthcoming on the Northern Ontario Intermodal Transportation Plan and that Ear Falls will likely be happy with the Province’s plan regarding Highway 105.
- Met with Fred Dean who expressed an interest in coming to Ear Falls but probably not until 2018, after the next election. Fred noted that municipal staff have been participating in some webinars that he has been holding.
- Attended a presentation from NDP leader Andrea Horvath, on Monday February 27<sup>th</sup>, 2017 who advised that she was lobbying for a 25% reduction in hydro rates for northern Ontario and a 20% reduction for other rural areas. On Wednesday, Premier Kathleen Wynne made the announcement about cutting hydro rates province-wide by 25%.
- Municipal Property Assessment Corporation (MPAC) Meeting

- MPAC advised that a response to the Township’s letter of request would be provided in writing. Discussed the assessment of the LT Class and MPAC staff noted that they would work with the municipality to ensure that MPAC is able to defend the assessment that they placed on the subject property.
- Ontario Forest Industries Association Conference
  - Attended a meeting with the Mayors of all the communities in Ontario and Quebec that had sawmills in their communities. Discussed forming a Boreal Forest Coalition to lobby the government on forestry / sawmill issues.
- Lions’ Club Meeting
  - Discussed the Parks and Playgrounds Plan and the 2017 plans to enhance the Lions’ Park. The Lions’ Club was very supportive of this and will consider what support the Club can provide to the project.
- Met with Councillor Michael Moore from Wabauskang First Nation who noted that they have received \$80,000 for the development of a gym in the community. Wabauskang has also taken the youth on a retreat in support of the recent events. Noted that he also spoke with Councillor Jo-Anne Petiquan-Moore about the availability of fiber optic internet services in the region and the desire for increased service at Wabauskang.
- A meeting with Glen Hansson, EACOM Sawmill, to discuss community involvement projects including the Helipad and Parks and Playgrounds Plan, was scheduled but has been moved. An update will be provided following the meeting.
- Discussed the Local Citizens Committee with Lori Lamond who advised that she will be providing some maps and updates to him for the municipality.

**11 CLOSED MEETING**

N/A

**12 CLOSED REPORT**

N/A

**13 ADJOURNMENT**

13.1 RESOLUTION NO. 080

Moved by Rob Eady. Seconded by Tracey Simon.

RESOLVED THAT this Regular Meeting of Council adjourn at the hour of 8:10 p.m.

Carried.

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Mayor

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Clerk