

**THE CORPORATION OF THE TOWNSHIP OF EAR FALLS**

**MINUTES** of the Regular Meeting of Ear Falls Council #01  
Ear Falls Municipal Council Chambers  
January 18<sup>th</sup>, 2017 @ 7:00 p.m.

**1 CALL TO ORDER**

Mayor Kevin Kahoot called the Meeting to order at 7:00 p.m.

**2 ROLL CALL**

Mayor Kevin Kahoot, Councillor Jim Desmarais, Councillor Tracey Simon, Councillor Daniel Sutton, Clerk Treasurer Administrator Kimberly Ballance, and three (3) members of the public.

**3 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None Declared.

**4 DELEGATIONS AND PRESENTATIONS**

None.

**PART I – CONSENT AGENDA**

(For the purpose of convenience and for expediting Meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member of Council. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the Minutes of the Meeting.)

Council requested clarification on Item Nos. 8.8 and 8.9.

RESOLUTION NO. 002

Moved by Jim Desmarais. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby adopts the Items in Sections 5 – 8 of Part 1 – Consent Agenda.

Carried.

**5 MINUTES**

5.1 The review and passing of the Minutes of the previous Meetings.

5.1.1 December 19<sup>th</sup>, 2016 – Regular Meeting of Council Minutes.

RESOLUTION NO. 003

Moved by Tracey Simon. Seconded by Jim Desmarais.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls accepts the Minutes of the previous Meeting of Council numbered 5.1.1 at the January 18<sup>th</sup>, 2017 Regular Meeting of Council.

Carried.

C.O.

5.2 Minutes of Committees.

None.

C.O.

5.3 Minutes from other Agencies / Organizations.

5.3.1 December 13<sup>th</sup>, 2016 – Keewatin-Patricia District School Board Inaugural Board Meeting Agenda.

5.3.2 November 29<sup>th</sup>, 2016 – District of Kenora Home for the Aged Regular Meeting of the Board of Management Minutes.

5.3.3 January 10<sup>th</sup>, 2017 – Keewatin-Patricia District School Board Regular Board Meeting #2 Agenda.

5.3.4 November 21<sup>st</sup>, 2016 – The Municipality of Red Lake Open Meeting of Council Minutes.

5.3.5 November 21<sup>st</sup>, 2016 – The Municipality of Red Lake Regular Meeting of Council Minutes.

5.3.6 November 29<sup>th</sup>, 2016 – The Municipality of Red Lake Special Meeting of Council Minutes.

5.3.7 December 12<sup>th</sup>, 2016 – The Municipality of Red Lake Open Meeting of the Committee of the Whole Minutes.

5.3.8 December 12<sup>th</sup>, 2016 – The Municipality of Red Lake Regular Meeting of the Committee of the Whole Minutes.

RESOLUTION NO. 004

Moved by Tracey Simon. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Minutes from other Agencies / Organizations numbered 5.3.1 to 5.3.8 at the January 18<sup>th</sup>, 2017

Regular Meeting of Council.

Carried.

**6 TENDERS / PROPOSALS / QUOTES**

None.

**7 ROUTINE ADMINISTRATIVE REPORTS**

C.O.

7.1 Reports from Departments.

7.1.1 Monthly Report from Day Care / Best Start Coordinator Marg Trippier – December.

RESOLUTION NO. 005

Moved by Jim Desmarais. Seconded by Tracey Simon.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Report from Departments numbered 7.1.1 at the January 18<sup>th</sup>, 2017 Regular Meeting of Council.

Carried.

**8 MISCELLANEOUS MOTIONS**

8.1 Financial Operations Statement – year to date (dated January 13<sup>th</sup>, 2017).

Council reviewed the Financial Operations Statement – year to date (dated January 13<sup>th</sup>, 2017) in accordance with By-Law No. 1635-11.

8.2 Correspondence.

A16-MU

8.2.1 Letter dated December 12<sup>th</sup>, 2016 from Municipal Property Assessment Corporation re: 2017 Budget and Municipal Levy.

S08-NO

8.2.2 Letter dated December 5<sup>th</sup>, 2016 from the Northwestern Health Unit re: the tobacco industry's anti-contraband campaign.

FYI

8.2.3 Letter dated December 15<sup>th</sup>, 2016 from Local Authority Services (LAS) re: Sewer and water line warranty service program.

D05-TI

8.2.4 Email received January 3<sup>rd</sup>, 2017 from SAI Global re: Wabigoon Forest – Forest Management Surveillance Audit –

National Boreal Standard on January 30<sup>th</sup>, 2017.

A16-MU

8.2.5 Letter dated December 29<sup>th</sup>, 2016 from Municipal Property Assessment Corporation re: Response to Township letter dated December 7<sup>th</sup>, 2016.

A01-NO

8.2.6 Letter dated December 21<sup>st</sup>, 2016 from Ernie Hardeman, MPP re: Hydro pricing and reliability issues raised during the Northwestern Ontario Municipal Association (NOMA) Meeting at the 2016 Association of Municipalities (AMO) Conference.

RESOLUTION NO. 006

Moved by Tracey Simon. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the documents numbered 8.2.1 to 8.2.6 at the January 18<sup>th</sup>, 2017 Regular Meeting of Council.

Carried.

D02-NW

8.3 Amendment to the Community Well-Being Reserve Fund – Project Approval List.

RESOLUTION NO. 007

Moved by Daniel Sutton. Seconded by Tracey Simon.

WHEREAS Resolution No. 312-16 dated December 7<sup>th</sup>, 2016, authorized the approval of the Community Well-Being Reserve Fund Project Approval Listing, dated December 7<sup>th</sup>, 2016; and

WHEREAS a change in event plans for the Ear Falls Legion Branch 238 – New Year’s Eve Celebration reduced the funding required for the event;

NOW THEREFORE BE IT RESOLVED THAT Resolution No. 312-16 is hereby repealed; and

FURTHER THAT Council approves the project, in accordance with the Community Well-Being Reserve Fund – Project Approval Listing, dated January 18<sup>th</sup>, 2017, as attached.

Carried.

F00-SC

8.4 Addition to the 2017 Subscription and Membership List.

RESOLUTION NO. 008

Moved by Daniel Sutton. Seconded by Tracey Simon.

RESOLVED THAT the Subscriptions and Memberships Listing for 2017 be amended by adding the following:

<b>Municipal Office</b>	<b>Amount</b>
Ontario Municipal Law: A User's Manual	\$ 126.00

Carried.

D.C. / T.C.

8.5 Report to Council dated January 11<sup>th</sup>, 2017 from Clerk Treasurer Administrator Kimberly Ballance re: Registration of Properties for Tax Arrears.

RESOLUTION NO. 009

Moved by Daniel Sutton. Seconded by Jim Desmarais.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls directs Clerk Treasurer Administrator, Kimberly Ballance, to register the following properties for arrears of taxes:

Roll Number	Account Number
6042-000-001-12600-0000	#1537
6042-000-001-17605-0000	#3749
6042-000-001-17607-0000	#3781
6042-000-001-28700-0000	#4911
6042-000-001-29900-0000	#5034
6042-000-002-08146-0000	#7014
6042-000-002-08169-0000	#7254
6042-000-002-08175-0000	#7444
6042-000-002-14801-0000	#11015
6042-000-002-14900-0000	#11023
6042-000-002-15000-0000	#11049

; and

FURTHER THAT the fee for this service be borne by the property owner.

Carried.

M01-NO

8.6 Closure of Municipal Office for Christmas Holidays – 2017.

RESOLUTION NO. 010

Moved by Daniel Sutton. Seconded by Tracey Simon.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls approves the closure of the Municipal Office from December 25<sup>th</sup>, 2017 – January 1<sup>st</sup>, 2018 and that the staff will return to work on January 2<sup>nd</sup>, 2018.

Carried.

A07-EQ

- 8.7 Purchase and installation of shelving units for the Municipal Office vault.

RESOLUTION NO. 011

Moved by Tracey Simon. Seconded by Daniel Sutton.

WHEREAS the Township of Ear Falls is required to maintain files in accordance with the Municipal Records Retention By-Law; and

WHEREAS the Township has been working on the Municipal Office Vault Project since 2008 and additional shelving units are required to meet the storage needs for the Corporation (Vault Shelving – Asset ID 4379);

NOW THEREFORE BE IT RESOLVED THAT Council hereby approves the purchase of shelving units for the Municipal Office Vault from Wilson's Business Solutions at a cost of \$9,575.00 plus applicable taxes; and

FURTHER THAT the purchase shall be funded through Reserves (XL60-6000-9712 and XL60-6000-9713).

Carried.

A16-KE

- 8.8 Letter to be submitted to Kenora District Services Board re: In support of the New Starts for Women Inc. Second Stage Housing project.

Council noted their appreciation for the quality of the letter.

RESOLUTION NO. 012

Moved by Daniel Sutton. Seconded by Jim Desmarais.

RESOLVED THAT the Mayor be hereby authorized and directed to execute the attached letter to Kenora District Services Board in support of the New Starts for Women Inc. Second Stage Housing project.

Carried.

\*F11-SU

- 8.9 Submit an application to Canada Summer Jobs Service for funding to hire summer students.

Council requested that a copy be sent to MP Bob Nault's office advising him of the Township's application.

RESOLUTION NO. 013

Moved by Tracey Simon. Seconded by Daniel Sutton.

WHEREAS Canada Summer Jobs is a Government of Canada initiative that provides funding for not-for-profit organizations, public sector employers and small businesses with 50 or fewer full-time employees to create summer jobs for students between the ages of 15 and 30;

NOW THEREFORE BE IT RESOLVED THAT the Clerk Treasurer Administrator be authorized and directed to submit an Application to the Canada Summer Jobs in accordance with the attached.

Carried.

D.C. / D.C./B.S.

- 8.10 2016 Revised Child Care Service Contract from the Kenora District Services Board.

RESOLUTION NO. 014

Moved by Daniel Sutton. Seconded by Jim Desmarais.

RESOLVED THAT the Mayor and Clerk Treasurer Administrator are hereby authorized and directed to execute the 2016 Revised Child Care Service Contract from the Kenora District Services Board providing funds for Stabilization, Repairs and Maintenance, and Transformation.

Carried.

**9 BY-LAWS**

- 9.1 By-Law No. 2053-17, a By-Law to Affirm Minor Decisions by Council.

F04-BA

- 9.2 By-Law No. 2054-17, a By-Law to Authorize the Borrowing of \$750,000.00 Pursuant to the *Municipal Act, 2001, S.O. 2001, c. 25, Section 407(1)*, as Amended.

F00-TA / T.C.

- 9.3 By-Law No. 2055-17, a By-Law to Provide an Interim Tax Levy and

for Monthly Interest for Non-Payment by the Due Date.

F04-BA

9.4 By-Law No. 2056-17, a By-Law to Designate Signing Authority for the Corporation of the Township of Ear Falls.

RESOLUTION NO. 015

Moved by Jim Desmarais. Seconded by Tracey Simon.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby consider By-Law Nos. 2053-17, 2054-17, 2055-17, and 2056-17 as passed.

Carried.

## **PART II – OTHER ITEMS**

### **10 ADMINISTRATIVE REPORTS**

None.

### **11 ITEMS FOR DIRECTION**

A04-ON

11.1 Report to Council dated December 12<sup>th</sup>, 2016 from Clerk Treasurer Administrator Kimberly Ballance re: Ontario Good Roads Association (OGRA) Delegation Topics.

Council reviewed the listing as presented.

A04-KE

11.2 Kenora District Municipal Association Annual General Meeting Draft Resolutions – 2017.

RESOLUTION NO. 016

Moved by Jim Desmarais. Seconded by Daniel Sutton.

RESOLVED THAT the attached Resolution be forwarded to the 2017 Kenora District Municipal Association (KDMA) Annual General Meeting for consideration.

Carried.

\*T05-HI

11.3 Letter dated July 29<sup>th</sup>, 2016 from the Municipality of Red Lake re: Proposal to name the King's Highway 105 in celebration of it being seventy (70) years old on August 27<sup>th</sup>, 2017.

Council requested that this item be added to the Agendas for the next



Meetings with both Lac Seul First Nation and Wabauskang First Nation Meeting for discussion. Council requested that a letter requesting naming suggestions be sent to the Ear Falls Public School and Red Lake District High School.

F02-WA

11.4 Water & Sewer Rates proposed flyer.

Council discussed suggested content for the flyer. A draft will be forthcoming for Council's consideration.

E07-IN

11.5 Report to Council dated January 5<sup>th</sup>, 2017 from Public Service & Operations Supervisor Perry Dyck re: Ministry of Environment and Climate Change (MOECC) Inspection for the Waste Disposal Site.

Council discussed the purchase of a compactor, the requirement for effective and compliant operations and the use of the Waste Disposal Site by other municipalities, non-local contractors and non-residents. The Finance Committee will review information pertaining to the purchase of a compactor during the budget review process.

C01-PR

11.6 Procedural By-Law – Draft.

Council reviewed the draft changes to the by-law. The By-Law will be included on Council's next Agenda for consideration.

## 12 REPORTS OF MEMBERS OF COUNCIL

12.1 Councillor Tracey Simon

- The Library Board has hired Susan Carey, as the new Library Director/CEO and has significantly modified the hours of operations. The new hours will include operation on Saturday. A flyer with the new hours as well as information on programs and services has been mailed to the public. The Library Board will also be re-initiating use of a Facebook Page for advertising services and events.

12.2 Mayor Kevin Kahoot

- Met recently with Mayor Kennard, Ignace, and Mayor Hobbs, Thunder Bay recently and discussed how small communities are having tremendous difficulty managing operations, particularly as it comes to generating revenues using the existing tools that are available; taxes and user fees. Communities in our region, and particularly in Ontario, are experiencing difficult times as new Provincial and Federal Government legislation, regulations and reduced funding from Provincial and Federal Governments continue to impact us.
- The Meeting that was scheduled with Councillor Michael Moore,

Wabauskang First Nation, to discuss recreation memberships for Wabauskang residents was cancelled due to a death in the community. The Meeting will be rescheduled in due course.

- Recently received some positive comments about the quality of snow plowing in the community. Commended staff for their efforts.

### **13 CLOSED MEETING**

#### **13.1 RESOLUTION NO. 017**

Moved by Tracey Simon. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby convenes into a Closed Session at 7:28 p.m. to discuss matters pertaining to:

- Section 239 (2) (b) – Personal matters about an identifiable individual, including municipal or local Board employees – Municipal complaint / Employment matter.

Carried.

Section 239 (2) (b) of the Municipal Act 2001, S.O. 2001, c. 25, as amended.

- Personal matters about an identifiable individual, including municipal or local Board employees.
- Municipal complaint / Employment matter.

#### **13.2 RESOLUTION NO. 018**

Moved by Jim Desmarais. Seconded by Tracey Simon.

RESOLVED THAT the Council of the Township of Ear Falls convened from a Closed Session at 8:22 p.m. to the Regular Meeting of Council.

Carried.

### **14 CLOSED REPORT**

Council reviewed the information as presented and provided direction to the Clerk Treasurer Administrator.

### **15 ADJOURNMENT**

#### **15.1 RESOLUTION NO. 019**

Moved by Daniel Sutton. Seconded by Jim Desmarais.

RESOLVED THAT this Regular Meeting of Council adjourn at the hour of 8:22 p.m.

Carried.

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Mayor

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Clerk