

# **THE CORPORATION OF THE TOWNSHIP OF EAR FALLS**

**MINUTES** of the Regular Meeting of Ear Falls Council #01  
Ear Falls Municipal Council Chambers  
January 15<sup>th</sup>, 2014 @ 7:00 p.m.

## **1 CALL TO ORDER**

Mayor Kevin Kahoot called the Meeting to order at 7:08 p.m.

## **2 ROLL CALL**

Mayor Kevin Kahoot, Councillor Rob Eady, Councillor Vic Robinson, and Clerk Treasurer Administrator Kimberly Ballance, and two (2) members of the public.

## **3 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

Mayor Kahoot declared an interest in Item No. 8.5 due to a business involvement.

## **4 DELEGATIONS AND PRESENTATIONS**

### **4.1 Jenny Cowie, Recreation Committee Chair**

- Recreation Committee Update

Mayor Kahoot welcomed Jenny to the Meeting.

Jenny advised that they received some good feedback for the 2013 Christmas events that will be included in 2014 program planning.

Volleyball is going well, and will be continued for 2014. Wendy Pearson and Donna Coulson are working to keep the ski trails, adjacent to English River Road, groomed and a number of people are using the trails. Family Day activity planning is underway. A number of other activities are planned for the year. Some new additions include a Health and Participation Challenge to be held in June for Recreation Month. The Committee is also working to develop some new partnerships with organizations like the OPP. The Committee is still working on the Fishing Derby planning and it looks like the Legion is the best location for hosting most of the events (registration, fish fry, etc).

The Recreation Committee will continue to talk about holding other events throughout the year. The Committee would like to have more community involvement and input so will be looking for ways to encourage people to participate in event planning.

Council advised that they were happy with the work being done with the Recreation Committee and that it was really nice to see partnerships with local organizations and some new events.

RESOLUTION NO. 001

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Agenda for this Regular Meeting of Council be approved with the following additions:

- 9.5 By-Law No. 1843-14, a By- Law to Authorize the Borrowing of \$750,000.00 Pursuant to the *Municipal Act, 2001, S.O. 2001, c. 25, Section 407 (1)*, as Amended.
- 9.6 By-Law No. 1844-14, a By-Law to Provide an Interim Tax Levy and for Monthly Interest for Non-Payment by the Due Date.

Carried.

**PART I – CONSENT AGENDA**

(For the purpose of convenience and for expediting Meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member of Council. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the Minutes of the Meeting.)

Mayor Kahoot left the Meeting at this point.

Deputy Mayor Rob Eady took over as Chair of the Meeting.

T.C.

- 8.5 Registration of properties for tax arrears.

RESOLUTION NO. 002

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls directs Clerk Treasurer Administrator, Kimberly Ballance, to register the following properties for arrears of taxes:

Roll Number	Account Number
6042-000-001-37400-0000	#5505
6042-000-001-36400-0000	#5406
6042-000-001-31800-0000	#5224
6042-000-001-27800-0000	#4820
6042-000-001-27200-0000	#4763
6042-000-001-25400-0000	#4581
6042-000-001-17559-0000	#3327

6042-000-001-15102-0000	#1793
6042-000-001-09300-0000	#1222
6042-000-001-04800-0000	#737

; and

FURTHER THAT the fee for this service be borne by the property owner.

Carried.

Mayor Kahoot returned to the Meeting at this point.

Clarification was requested on Item Nos. 6.1, 8.2.2, 8.2.3, and 8.8.

RESOLUTION NO. 003

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby adopts the Items in Sections 5 – 8.4 and 8.6 – 8.9 of Part 1 – Consent Agenda.

Carried.

## **5 MINUTES**

5.1 The review and passing of the Minutes of the previous Meetings.

5.1.1 December 16<sup>th</sup>, 2013 – Regular Meeting of Council Minutes.

RESOLUTION NO. 004

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls accepts the Minutes of the previous Meeting of Council numbered 5.1.1 at the January 15<sup>th</sup>, 2014 Regular Meeting of Council.

Carried.

C.O.

5.2 Minutes of Committees

None.

C.O.

5.3 Minutes from other Agencies / Organizations

5.3.1 October 25<sup>th</sup>, 2013 – Northwestern Health Unit Regular Board of Health Meeting Minutes.

5.3.2 October 3<sup>rd</sup>, 2013 – Kenora District Services Board Regular Meeting Minutes.

5.3.3 November 18<sup>th</sup>, 2013 – Municipality of Red Lake Open Meeting of Council Minutes.

5.3.4 November 18<sup>th</sup>, 2013 – Municipality of Red Lake Regular Council Meeting Minutes.

5.3.5 November 20<sup>th</sup>, 2013 – Municipality of Red Lake Special Meeting of Council Minutes.

5.3.6 December 9<sup>th</sup>, 2013 – Municipality of Red Lake Open Meeting of the Committee of the Whole Minutes.

5.3.7 December 9<sup>th</sup>, 2013 – Municipality of Red Lake Committee of the Whole Meeting Minutes.

5.3.8 October 31<sup>st</sup>, 2013 – District of Kenora Home for the Aged Regular Meeting of the Board of Management Minutes.

#### RESOLUTION NO. 005

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Minutes from other Agencies / Organizations numbered 5.3.1 to 5.3.8 at the January 15<sup>th</sup>, 2014 Regular Meeting of Council.

Carried.

## **6 TENDERS / PROPOSALS / QUOTES**

F18-RF

6.1 House Renovations at 107 Birch Drive, Ear Falls, ON

The Clerk Treasurer Administrator advised that one of the bids included in the Agenda package had been withdrawn, with regrets.

#### RESOLUTION NO. 006

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT on the recommendation of Administration, the Council of the Corporation of the Township of Ear Falls accepts the Quote submitted by English River Home Improvements Ltd. (2377384 Ontario Ltd.) for the Request for Quote – House Renovations at 107 Birch Drive, Ear Falls, Ontario, at a cost of \$2,400.00 plus applicable taxes.

Carried.

## **7 ROUTINE ADMINISTRATIVE REPORTS**

C.O.

7.1 Reports from Departments.

7.1.1 Workshop Report from Clerk Treasurer Administrator Kimberly Ballance re: the Municipal Tax Equity Northern Service Alliance Fall Workshop 2013 and the Ministry of Municipal Affairs and Housing's Northwestern Treasurer's Forum held in Thunder Bay on November 20<sup>th</sup> and 21<sup>st</sup>, 2013.

7.1.2 Monthly Report from Day Care / Parent Resource Coordinator Marg Trippier – November.

7.1.3 Monthly Report from Day Care / Parent Resource Coordinator Marg Trippier – December.

RESOLUTION NO. 007

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Reports from Departments numbered 7.1.1, 7.1.2, and 7.1.3 at the January 15<sup>th</sup>, 2014 Regular Meeting of Council.

Carried.

## **8 MISCELLANEOUS MOTIONS**

8.1 Financial Operations Statement – year to date (dated January 9<sup>th</sup>, 2014).

Council reviewed the Financial Operations Statement – year to date (dated January 9<sup>th</sup>, 2014) in accordance with By-Law 1635-11.

8.2 Correspondence

H00-LA

8.2.1 Letter dated December 9<sup>th</sup>, 2013 from the Ministry of Training, Colleges and Universities re: Update on a renewed Labour Market Agreement.

M03-CA

8.2.2 Letter dated December 13<sup>th</sup>, 2013 from the Honourable Greg Rickford, P.C., M.P. re: Notification of the Celebrate Canada Program which provides funding for Canada Day celebrations.

Clarification was requested on the status of this Application and the membership of the Ear Falls Community Canada Day Committee.

A16-MU

8.2.3 Letter dated December 17<sup>th</sup>, 2013 from the Ministry of Finance, Office of the Parliamentary Assistant re: Release of a Report which presents the key findings from the Special Purpose Business Property Assessment Review (SPBPAR) consultations.

Clarification was requested on the recommendations for Landfill assessments and the potential impact on the municipal Landfill.

L04-CA

8.2.4 Email dated December 18<sup>th</sup>, 2013 from the Ministry of Education re: Consultation on proposed Regulatory changes under the Day Nurseries Act, the Child Care Modernization Act, 2013, and the Early Childhood Educators Act, 2007 through the Regulatory Registry.

A08-SE

8.2.5 Letter dated December 18<sup>th</sup>, 2013 from ServiceOntario re: Overview of the Office of the Auditor General of Ontario's 2013 Annual Report.

\*L11-EN

8.2.6 Letter dated December 2<sup>nd</sup>, 2013 from the Ministry of Energy re: Release of Ontario's updated Long-Term Energy Plan, "Achieving Balance" following an unprecedented process of consultation and engagement with municipalities, First Nation and Métis communities, stakeholders, and the public.

L11-OM

8.2.7 Email re: Facts and highlights of the Ombudsman Ontario's Open Meeting Law Enforcement Team Annual Report 2012 – 2013.

A16-ON

8.2.8 Letter dated December 23<sup>rd</sup>, 2013 from the Ontario Provincial Police (OPP) re: Notification that any OPP officer who is trained in the use of Conducted Energy Weapons (CEWs) will be permitted to carry the device for operational purposes provided a CEW is available at their work location.

L11-OM

8.2.9 Letter received January 6<sup>th</sup>, 2014 from the Ombudsman Ontario re: Annual Report on Investigations of Closed Municipal Meetings from September 1<sup>st</sup>, 2012 to August 31<sup>st</sup>, 2013.

D05-WO

8.2.10 Letter dated January 8<sup>th</sup>, 2014 from the Red Lake Ministry of Natural Resources Park Superintendent, Doug Gilmore re: Follow-up from Presentation at the December 16<sup>th</sup>, 2013 Regular Meeting of Council.

L04-CO

8.2.11 Letter dated January 6<sup>th</sup>, 2014 from Dave Moffat, Assistant to the President of Unifor re: Notification of intent to reopen the current Labour Agreement to negotiate terms of renewal.

RESOLUTION NO. 008

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the documents numbered 8.2.1 to 8.2.11 at the January 15<sup>th</sup>, 2014 Regular Meeting of Council.

Carried.

T.P.

8.3 Travel and attendance to the Association of Municipal Clerks and Treasurers of Ontario (AMCTO) Spring Meeting being held in Thunder Bay from May 6<sup>th</sup> – 8<sup>th</sup>, 2014.

RESOLUTION NO. 009

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the following be hereby authorized travel and attendance to the Association of Municipal Clerks and Treasurers of Ontario (AMCTO) Spring Meeting being held in Thunder Bay from May 6<sup>th</sup> – 8<sup>th</sup>, 2014:

- Kimberly Ballance
- Paulette Covell

Carried.

T.P.

8.4 Travel and attendance to the Northwestern Health Unit Annual Conference being held in Kenora on May 27<sup>th</sup> & 28<sup>th</sup>, 2014.

RESOLUTION NO. 010

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the following be hereby authorized travel and attendance to the Northwestern Health Unit Annual Conference being held in Kenora on May 27<sup>th</sup> & 28<sup>th</sup>, 2014:

- Kevin Kahoot
- Kimberly Ballance

Carried.

T.C.

8.5 Registration of properties for tax arrears.

Otherwise dealt with.

R06-AN

8.6 Ear Falls Recreation Committee Annual Plan – 2014.

RESOLUTION NO. 011

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls accepts the Ear Falls Recreation Committee Annual Plan – 2014.

Carried.

A.P.

8.7 Travel and attendance for Fire Chief Darryl Desjardins to the FireSmart Canada training session being held in Dryden from January 28<sup>th</sup> – 30<sup>th</sup>, 2014.

RESOLUTION NO. 012

Moved by Vic Robinson. Seconded by Rob Eady.

WHEREAS FireSmart is a program offered through the Ministry of Natural Resources (MNR) that provides information to help communities and homeowners to take action and protect their properties and adjacent natural resources from the risk of wildfires; and

WHEREAS the Fire Operations Supervisor (Red Lake Fire Management Headquarters) has advised that the MNR would like to increase their involvement in assisting with the FireSmart program and has requested participation from district Fire Chiefs;

NOW THEREFORE BE IT RESOLVED THAT Fire Chief Darryl Desjardins be hereby authorized travel and attendance to the FireSmart Canada training session being held in Dryden from January 28<sup>th</sup> – 30<sup>th</sup>, 2014.

Carried.

A08-SE

8.8 Report to Council dated January 10<sup>th</sup>, 2014 from Clerk Treasurer Administrator Kimberly Ballance re: ServiceOntario – Contractor Screening.

Council requested that a Special Meeting be held to discuss ServiceOntario Operations.



RESOLUTION NO. 013

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Report to Council dated January 10<sup>th</sup>, 2014 from Clerk Treasurer Administrator Kimberly Ballance re: ServiceOntario – Contractor Screening.

Carried.

F00-SC

8.9 Report to Council dated January 10<sup>th</sup>, 2014 from Clerk Treasurer Administrator Kimberly Ballance re: Schedule of Fees Amendment – Recreation Centre Special Events.

RESOLUTION NO. 014

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT Council approves the following addition to Schedule “R-02” – Recreation Page 2 Arena Fee Schedule of the Schedule of Fees:

- Special Events (i.e. Weddings) (Summer) - \$550.00 / Event

Carried.

**9 BY-LAWS**

Clarification was requested on Item Nos. 9.2, 9.3, and 9.5.

9.1 By-Law No. 1839-14, a By-Law to Affirm Minor Decisions by Council.

L04-CO

9.2 By-Law No. 1840-14, a By-Law to Execute a Letter of Understanding and Amend the Collective Bargaining Unit Agreement with the Communications, Energy and Paperworkers Union of Canada and its Local 324-4.

Clarification was requested regarding the Letter of Understanding.

\*A09-HE

9.3 By-Law No. 1841-14, a By-Law to Establish and Adopt the Head Protection Policy for the Township of Ear Falls.

Clarification was requested on whether the Policy will comply with the Order for the Recreation Centre Ice Surface issued by the Ministry of Labour.

L04-ON

- 9.4 By-Law No. 1842-14, a By-Law to Authorize the Execution of a Renewal Agreement with the Ontario Provincial Police (O.P.P.) for the Purpose of Delivering Central Emergency Reporting Bureau (CERB) Services for the Provision of 9-1-1 in the Township of Ear Falls.

D.C.

- 9.5 By-Law No. 1843-14, a By-Law to Authorize the Borrowing of \$750,000.00 Pursuant to the *Municipal Act, 2001, S.O. 2001, c. 25, Section 407 (1)*, as Amended.

Clarification was requested on the By-Law and the status of other municipal borrowing requirements.

T.C.

- 9.6 By-Law No. 1844-14, a By-Law to Provide an Interim Tax Levy and for Monthly Interest for Non-Payment by the Due Date.

RESOLUTION NO. 015

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby consider By-Law No. 1839-14, 1840-14, 1841-14, 1842-14, 1843-14, and 1844-14 as passed.

Carried.

## **PART II – OTHER ITEMS**

### **10 ADMINISTRATIVE REPORTS**

C07-EL

- 10.1 Report to Council dated December 4<sup>th</sup>, 2013 from Clerk Treasurer Administrator Kimberly Ballance re: Election 2014 – Council Use of Municipal Resources / Employee Requirements.

RESOLUTION NO. 016

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Report to Council dated December 4<sup>th</sup>, 2013 from Clerk Treasurer Administrator Kimberly Ballance re: Election 2014 – Council Use of Municipal Resources / Employee Requirements.

Carried.

D.C.

- 10.2 Report to Council dated December 10<sup>th</sup>, 2013 from Public Service &

Operations Supervisor Perry Dyck re: Variance of Budget Actual Versus Budgeted Amount.

RESOLUTION NO. 017

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Report to Council dated December 10<sup>th</sup>, 2013 from Public Service & Operations Supervisor Perry Dyck re: Variance of Budget Actual Versus Budgeted Amount.

Carried.

**11 ITEMS FOR DIRECTION**

T.P.

- 11.1 Letter dated December 20<sup>th</sup>, 2013 from the Ministry of Natural Resources re: Invitation to participate in an informal information session regarding Enhanced Sustainable Forest Licences being held in Dryden at the Best Western Hotel & Conference Centre on Tuesday, January 28<sup>th</sup>, 2014 from 11:00 a.m. – 3:00 p.m.

RESOLUTION NO. 018

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the following be hereby authorized travel and attendance to the informal information session regarding Enhanced Sustainable Forest Licences being held in Dryden at the Best Western Hotel & Conference Centre on Tuesday, January 28<sup>th</sup>, 2014 from 11:00 a.m. – 3:00 p.m.:

- Kevin Kahoot

Carried.

\*F11-MI

- 11.2 Submission of a letter to the Ministry of Finance to request approval of One-Time Provincial Funding under the One-Time Municipality Assistance Fund to assist with a significant reassessment loss with regard to the Ear Falls Sawmill.

RESOLUTION NO. 019

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Mayor be hereby authorized and directed to submit a letter to the Ministry of Finance requesting approval for One-Time Provincial Funding under the One-Time Municipality Assistance Fund to assist with the significant reassessment loss with regard to the Ear Falls Sawmill.

Carried.

F11-SR

- 11.3 Submission of a letter to the Honourable Kathleen Wynne, Premier of Ontario re: Disappointment and concern regarding the denial of eligibility for funding under the Small, Rural and Northern Municipal Infrastructure Fund – Capital.

RESOLUTION NO. 020

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Mayor be hereby authorized and directed to submit a letter to the Honourable Kathleen Wynne, Premier of Ontario requesting an additional review regarding the eligibility for funding under the Small, Rural and Northern Municipal Infrastructure Fund – Capital and an opportunity to meet with the Premier to discuss options and opportunities for the future.

Carried.

## **12 REPORTS OF MEMBERS OF COUNCIL**

### **12.1 Councillor Rob Eady**

- Museum Working Group – Session was held Sunday
  - Display set-up is ongoing
  - Foyer display renewals have been partially completed.
  - Next session was planned for Sunday, January 19<sup>th</sup> at 1:30 but this may be postponed due to a local funeral being held at 2:00 p.m.
  - The Canadian War Museum is selling display cases at reasonable prices and will make the necessary shipping arrangements. We'll be working to get a few of them if they are available.

### **12.2 Councillor Vic Robinson**

- Kenora District Services Board (KDSB)
  - Ear Falls' portion is about \$3,300 less than last year which is related to the overall assessment decrease. There are five communities with decreases while the rest will have increases, particularly the unincorporated.
  - Dan McNeil has offered to attend the Council Meeting to review the budget, housing and homelessness plan and any other questions that we have.

Council requested clarification as to whether KDSB would ever consider returning Sunset Leisure Place to a seniors only residence. Vic advised that he'd follow up on it but indicated that there was no waiting list, and that he believed that there were vacant units available.

12.3 Mayor Kevin Kahoot

- Community Well-Being Fund
  - Has had a number of informal discussions with community user groups due to receiving a number of requests for contributions. Before making any commitments to anyone, Kevin advised that Council should identify their guidelines on how and where it will be spent.

Council requested that the Community Well-Being Fund be a topic added to the Special Meeting.

**13 CLOSED MEETING**

N/A

**14 CLOSED REPORT**

N/A

**15 ADJOURNMENT**

15.1 RESOLUTION NO. 021

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT this Regular Meeting of Council adjourn at the hour of 8:03 p.m.

Carried.

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Mayor

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Clerk