

THE CORPORATION OF THE TOWNSHIP OF EAR FALLS

MINUTES of the Regular Meeting of Ear Falls Council #03
Ear Falls Municipal Council Chambers
February 21st, 2018 @ 7:00 p.m.

1 CALL TO ORDER

Acting Mayor Daniel Sutton called the Meeting to order at 7:00 p.m.

2 ROLL CALL

Acting Mayor Daniel Sutton, Councillor Rob Eady, Councillor Vic Robinson, Clerk Treasurer Administrator Kimberly Ballance, and three (3) members of the public.

3 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None Declared.

4 DELEGATIONS AND PRESENTATIONS

E03-EN

4.1 Johanna Kirkbride, Ontario Clean Water Agency (OCWA)

- Energy Technical Memo

Ms. Kirkbride thanked Council for the opportunity to let OCWA make this project right, and to Rob Eady and Kimberly Ballance for their investment of time throughout this review process.

Ms. Kirkbride provided a brief overview of the history of the Energy Efficiency projects at the Water Treatment Plant and Wastewater Treatment Plant. OCWA reviewed the requirement of the project to maximize energy savings while remaining compliant with regulatory requirements.

The Township is in receipt of the Technical Memo and Energy Savings Verification Report which outlines the findings of OCWA's assessment and recommendations for Council's consideration.

Mr. Maharjan provided an overview of the analysis completed on electricity billing data including consideration for energy pricing. OCWA will be continuing to review the information as there is a discrepancy in the billed costs provided by the Township and the data provided by HydroOne which may be simply the exclusion of delivery charges in the data received from HydroOne.

Mr. Maharjan reviewed the energy savings calculation methodology utilized by OCWA.

The Water Treatment Plant Variable Frequency Drive (VFD)

installation project was reviewed and the next steps proposed by OCWA were presented. OCWA will be installing data loggers to track additional data on each of the high- and low-lift pumps. This information will be utilized to develop an operating procedure to operate the VFDs based on standpipe level. This should be completed by May 2018.

The Wastewater Treatment Plant Aeration System Upgrade project was reviewed and the next steps proposed by OCWA were presented. OCWA recommended:

- the removal and replacement of a 50 HP PD blower (currently a back-up blower), with a new 30 HP turbo blower
- connect the dissolved oxygen probe in the aeration tank to the blower
- install mass flow meter on the main discharge line.

The Township's Environmental Compliance Approval (ECA) requires a blower with a minimum rating to meet the overall requirements of the plant. The 50 HP turbo blower is required for the ECA, however, the regular operating requirements would manage with the 30 HP turbo blower since the plant generally operates at 30% capacity. The current requirement to operate is 350 CFM, however the 50 HP turbo blower cannot go below 380 CFM.

The cost for installing a new 30 HP blower will be at OCWAs expense as well as the costs for the piping changes that will be required for installation.

Council requested clarification on the difference between the Technical Memo's recommendation which indicated a recommendation of replacing the core of the 50 HP blower with a 30 HP as opposed to the installation of a new 30 HP blower. OCWA confirmed that this is correct and that they are recommending the replacement of the 50 HP PD blower with a new 30 HP blower. Council voiced concerns about the lack of clarity in the messaging presented by OCWA and requested updated documentation identifying the final recommendations being proposed.

OCWA staff identified that Item No. 3 in the recommendations would be at the Township's cost, that is the installation of a mass flow meter on the main discharge line. This cost is not defined, but this information would be provided by OCWA should the Township wish to proceed with this recommendation.

OCWA provided a review of the estimated timelines, should Council decide to proceed with any or all of the recommendations. This would result in the project being completed by approximately November 2018 with energy saving verification by February 2019.

Council thanked OCWA for their presentation.

L07-LE

4.2 Mark Legros

- Issue with loss of power to his freezer at the Recreation Centre Canteen in the Spring of 2017.
- Dispute the rent being charged for April and half of May, 2017.

Mr. Legros identified concerns with staff accessing the storage area that contained his upright freezer. The space was located on the ice surface and Mark had placed a padlock on the door. Staff did not have a key to the door, but he kept a spare key in the canteen and the staff did have a key to the canteen.

Mr. Legros noted that at the end of the 2016/17 ice season he had not accessed that freezer for a few weeks, and when staff provided him access to it, they found that the freezer did not have power and his products had thawed and were ruined. The freezer's power is connected to a light switch which must have been turned off by staff.

Mr. Legros did not proceed through his insurance coverage to cover this loss as his deductible is higher than the cost of the goods lost. He has not paid rent for the space for the last month and a half of his rental in dispute of the loss of goods. He requested Council's consideration to waive the unpaid portion of the rent in light of the goods lost.

Mr. Legros requested resolution of this issue so that he would be able to rent the canteen for a couple of upcoming events. He also requested information on the status of the golf course and whether the municipality could have a by-law to permit golf carts to be operated on municipal roadways.

Council thanked Mr. Legros for his presentation and advised that they would respond to his request regarding the Canteen in due course.

PART I – CONSENT AGENDA

(For the purpose of convenience and for expediting Meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member of Council. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the Minutes of the Meeting.)

Clarification was requested on Item No. 7.6.

RESOLUTION NO. 038

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby adopts the Items in Sections 5 – 7 of Part 1 – Consent Agenda.

Carried.

5 MINUTES

5.1 The review and passing of the Minutes of the previous Meetings.

5.1.1 February 7th, 2018 – Regular Meeting of Council Minutes.

RESOLUTION NO. 039

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls accepts the Minutes of the previous Meetings of Council numbered 5.1.1 at the February 21st, 2018 Regular Meeting of Council.

Carried.

C.O.

5.2 Minutes of Committees.

None.

C.O.

5.3 Minutes from other Agencies / Organizations.

5.3.1 December 14th, 2017 – District of Kenora Home for the Aged Regular Meeting of the Board of Management Minutes.

5.3.2 December 12th, 2017 – Keewatin-Patricia District School Board Inaugural Board Meeting #1 Minutes.

5.3.3 November 13th, 2017 – Ear Falls Public Library Board Meeting Minutes.

5.3.4 January 11th, 2018 – Kenora District Services Board Regular Meeting Minutes.

RESOLUTION NO. 040

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Minutes from other Agencies / Organizations numbered 5.3.1 to 5.3.4 at the February 21st, 2018 Regular Meeting of Council.

Carried.

6 TENDERS / PROPOSALS / QUOTES

None.

7 MISCELLANEOUS MOTIONS

7.1 Correspondence.

A16-CH

7.1.1 Letter dated January 29th, 2018 from Chukuni Communities Development Corporation re: Invitation to attend the Funder's Forum being held in Red Lake on April 25th, 2018 from 1:00 – 4:00 p.m.

F11-ON

7.1.2 Letter dated February 15th, 2018 from the Ministry of Agriculture, Food and Rural Affairs re: Ontario Community Infrastructure Fund Top-Up Application Component – 2017 Intake decision.

RESOLUTION NO. 041

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the document numbered 7.1.1 to 7.1.2 at the February 21st, 2018 Regular Meeting of Council.

Carried.

7.2 Reports from Departments.

7.2.1 Monthly Report from Marg Trippier, Day Care / EarlyON Coordinator re: January.

RESOLUTION NO. 042

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Report from Departments numbered 7.2.1 at the February 21st, 2018 Regular Meeting of Council.

Carried.

7.3 Financial Operations Statement – year to date (dated February 15th, 2018).

Council reviewed the Financial Operations Statement – year to date

(dated February 15th, 2018) in accordance with By-Law No. 1635-11.

A16-KE

- 7.4 Report received February 7th, 2018 from Henry Wall, CAO, Kenora District Services Board re: District Social Service Administration Board Governance and Accountability Review – Summary of Observations – Kenora.

RESOLUTION NO. 043

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Report titled District Social Service Administration Board Governance and Accountability Review – Summary of Observations – Kenora.

Carried.

*F11-SU

- 7.5 Submission of an Application to the Ministry of Citizenship and Immigration, Ministry of Tourism and Culture and Sport, Ministry of the Status of Women, and Ministry of Seniors Affairs for funding under the Summer Experience Program for two (2) summer student positions.

RESOLUTION NO. 044

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT an Application be made to the Ministry of Citizenship and Immigration, Ministry of Tourism and Culture and Sport, Ministry of the Status of Women, and Ministry of Seniors Affairs for funding under the 2018 Summer Experience Program for two (2) Summer Student Positions:

- Youth Recreation Programmer
- Culture and Tourism Programmer

Carried.

M02-WI

- 7.6 Letter dated February 12th, 2018 from Kimberly Ballance re: Request to waive the Recreation Centre Canteen Rental Fee during Winter Fest being held on March 29th and 30th, 2018.

Council requested clarification on whether anyone had a rental agreement for the canteen for the 2017/18 season. The Clerk Treasurer Administrator advised that the Township did not have a leaseholder for the 2017/18 season.

RESOLUTION NO. 045

Moved by Vic Robinson. Seconded by Rob Eady.

WHEREAS Kimberly Ballance and Sherry Ray have offered to provide canteen services during Winter Fest and will donate the proceeds to the Ear Falls Minor Hockey Association;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Township of Ear Falls waives the Rental Fee for Kimberly Ballance and Sherry Ray to operate the Canteen at the Recreation Centre during Winter Fest being held on March 29th and 30th, 2018.

Carried.

8 BY-LAWS

The Clerk Treasurer Administrator advised that Item Nos. 8.3 and 8.4 have been removed from the Agenda.

8.1 By-Law No. 2131-18, a By-Law to Affirm Minor Decisions by Council.

H07-UN

8.2 By-Law No. 2132-18, a By-Law to Execute a Letter of Understanding and Amend the Collective Bargaining Unit Agreement with Unifor and its Local 324-4.

L07-LE

8.3 By-Law No. 2133-18, a By-Law to Terminate a Lease Agreement with Dr. Audrey McNamara Dentistry Professional Corporation.

L07-LE

8.4 By-Law No. 2134-18, a By-Law to Authorize the Execution of a Lease Agreement with Dr. A. Gupta Dentistry Professional Corporation for Office Space at the Community Health Centre.

L04-FI

8.5 By-Law No. 2135-18, a By-Law to Adopt the 2018 – 2023 Ear Falls Fire Management Plan.

RESOLUTION NO. 046

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby consider By-Law Nos. 2131-18, 2132-18, and 2135-18 as passed.

Carried.

PART II – OTHER ITEMS

9 ITEMS FOR DIRECTION

M02-LA

- 9.1 Letter dated February 12th, 2018 from Lac Seul Walleye Cup Committee members re: Request for financial support and use of the Waterfront Park and Municipal equipment free of charge.

Council reviewed the request and concurred with it as presented. The relevant resolutions and by-law will be brought forward to the next Meeting.

A16-CH

- 9.2 Copy of a Request for Proposal received from Chukuni Communities Development Corporation re: Red Lake Corridor Broadband and Internet Upgrade.

Council reviewed the information as presented and discussed the service level in Ear Falls and how to proceed in order to verify the available speeds available.

10 REPORTS OF MEMBERS OF COUNCIL

10.1 Councillor Rob Eady

- Museum Working Group Meeting
 - Updated three (3) displays in the building foyer and will be working to catalogue items. Contacted the EarlyON Centre and the Ear Falls Public School and will be working on some interactive displays. The volunteers will also be open on Wednesdays starting in April from 6:00 – 8:00 p.m.

10.2 Acting Mayor Daniel Sutton

- Kenora District Services Board Meeting and the Kenora Chiefs Meeting
 - Was appointed to the Governance Committee for KDSB.
 - The Kenora Chiefs Meeting was cancelled.
- Keewatin-Patricia District School Board (KPDSB) Parent Council
 - Recently found out that the KPDSB will be seeking community partners to reduce/avoid the number of portables used during the upcoming school renovation. They may be seeking some help from the Township in this regard.

11 CLOSED MEETING

N/A

12 CLOSED REPORT

N/A

13 ADJOURNMENT

13.1 RESOLUTION NO. 047

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT this Regular Meeting of Council adjourn at the hour of 8:33 p.m.

Carried.

Mayor

Clerk