

THE CORPORATION OF THE TOWNSHIP OF EAR FALLS

MINUTES of the Regular Meeting of Ear Falls Council #03
Ear Falls Municipal Council Chambers
February 17th, 2016 @ 7:00 p.m.

1 CALL TO ORDER

Mayor Kevin Kahoot called the Meeting to order at 7:00 a.m.

2 ROLL CALL

Mayor Kevin Kahoot, Councillor Jim Desmarais, Councillor Rob Eady, Councillor Tracey Simon, Councillor Daniel Sutton, Clerk Treasurer Administrator Kimberly Ballance, and Deputy Clerk Treasurer Paulette Covell.

3 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Councillor Jim Desmarais declared an interest in Item No. 8.5 due to a family relationship.

4 DELEGATIONS AND PRESENTATIONS

None.

PART I – CONSENT AGENDA

(For the purpose of convenience and for expediting Meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member of Council. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the Minutes of the Meeting.)

Clarification was requested on Item Nos. 8.2.3, 8.2.4, and 8.5.

Item No. 8.5 was pulled from the Consent Agenda for debate.

Councillor Jim Desmarais removed himself from the Council Table at this point.

D.C./B.S.

8.5 Travel Approval Request Form from Day Care / Best Start Coordinator Marg Trippier for travel and attendance for Resource Teacher Sara Hando to the two (2) day Meeting by the Kenora-Rainy River Child Care Resource Teacher Educational & Support Committee being held in Kenora on April 27th & 28th, 2016.

Council requested clarification on this training event being mandated by the Ministry of Education but being not funded.

RESOLUTION NO. 039

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT Resource Teacher Sara Hando be hereby authorized travel and attendance to the two (2) day Meeting by the Kenora-Rainy River Child Care Resource Teacher Educational & Support Committee being held in Kenora on April 27th & 28th, 2016.

Carried.

Councillor Desmarais returned to the Council Table at this point.

RESOLUTION NO. 040

Moved by Tracey Simon. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby adopts the Items in Sections 5 – 8.4 and 8.6 – 8.11 of Part 1 – Consent Agenda.

Carried.

5 MINUTES

5.1 The review and passing of the Minutes of the previous Meetings.

5.1.1 February 3rd, 2016 – Regular Meeting of Council Minutes.

RESOLUTION NO. 041

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls accepts the Minutes of the previous Meeting of Council numbered 5.1.1 at the February 17th, 2016 Regular Meeting of Council.

Carried.

C.O.

5.2 Minutes of Committees.

5.2.1 December 14th, 2015 – Ear Falls Public Library Board Meeting Minutes.

5.2.2 January 11th, 2016 – Ear Falls Public Library Board Meeting Minutes.

RESOLUTION NO. 042

Moved by Daniel Sutton. Seconded by Tracey Simon.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Minutes of Committees numbered 5.2.1 to 5.2.2 at the February 17th, 2016 Regular Meeting of Council.

Carried.

C.O.

5.3 Minutes from other Agencies / Organizations.

5.3.1 February 9th, 2016 – Keewatin-Patricia District School Board Regular Board Meeting #3 Agenda.

5.3.2 November 27th, 2015 – Northwestern Health Unit Regular Board of Health Meeting Minutes.

RESOLUTION NO. 043

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Minutes from other Agencies / Organizations numbered 5.3.1 to 5.3.2 at the February 17th, 2016 Regular Meeting of Council.

Carried.

6 TENDERS / PROPOSALS / QUOTES

None.

7 ROUTINE ADMINISTRATIVE REPORTS

C.O.

7.1 Reports from Departments.

7.1.1 Monthly Report from Public Library Coordinator Becky Bergman – January.

RESOLUTION NO. 044

Moved by Tracey Simon. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Report from Departments numbered 7.1.1 at the February 14th, 2016 Regular Meeting of Council.

Carried.

8 MISCELLANEOUS MOTIONS

- 8.1 Financial Operations Statements – year to date (dated February 9th, 2016).

Council reviewed the Financial Operations Statement – year to date (dated February 9th, 2016) in accordance with By-Law No. 1635-11.

- 8.2 Correspondence.

C11-MP

- 8.2.1 Letter dated January 28th, 2016 from the Honourable Bob Nault, MP Kenora re: outline of the regional priorities to consider prior to the 2016 Pre-Budget Consultations for the upcoming Budget.

A04-ON

- 8.2.2 Email dated February 5th, 2016 from the Office of the Honourable Brad Duguid, Minister of Economic Development, Employment, and Infrastructure re: Rejection to delegation request for the upcoming Ontario Good Roads Association / Rural Ontario Municipal Association (OGRA / ROMA) Combined Conference being held in February, 2016.

F11-ON

- 8.2.3 Letter dated February 5th, 2016 from the Ministry of Agriculture, Food and Rural Affairs re: Notification that the Township's application for the Water Treatment Plant Low Lift Pumping Station Project has not been selected for funding.

Council discussed this project and the process to move it forward.

F11-NE

- 8.2.4 Email dated February 3rd, 2016 from the New Horizons for Seniors Program re: Notification that the Township's application for the Senior's Heritage Trail Project has not been selected for funding.

Council discussed the project's rejection and the avenues for advancing this project.

FYI

- 8.2.5 Letter dated February 2nd, 2016 from the Ministry of Agriculture, Food and Rural Affairs re: Information about the 2016 Premier's Award for Agri-Food Innovation Excellence Program.

A17-FR

- 8.2.6 Email dated February 4th, 2016 from Municipal & Planning Law re: the Privacy Commissioner of Ontario orders the release

of email sent from a City Councillor's personal email account.

RESOLUTION NO. 045

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the documents numbered 8.2.1 to 8.2.6 at the February 17th, 2016 Regular Meeting of Council.

Carried.

M02-PR

- 8.3 Letter dated January 22nd, 2016 from Autism Ontario re: Invitation to participate in World Autism Awareness Day on April 2nd, 2016.

RESOLUTION NO. 046

Moved by Rob Eady. Seconded by Tracey Simon.

WHEREAS World Autism Awareness Day will be recognized on April 2nd, 2016, in Canada thanks to Liberal Senator Jim Munson's Bill S-206, *An Act Respecting World Autism Awareness Day*; and

WHEREAS Autism Spectrum Disorder (ASD) affects more than 100,000 Ontarians. Autism Spectrum Disorder is now recognized as the most common neurological disorder affecting one (1) in every ninety-four (94) children, as well as their friends, family and community; and

WHEREAS ASD is a spectrum disorder, which means it not only manifests itself differently in every individual in whom it appears, but its characteristics will change over the life of each individual as well. A child with ASD will become an adult with ASD; and

WHEREAS Autism Ontario (formerly Autism Society Ontario) is the leading source of information and referral on autism and one of the largest collective voices representing the autism community. Since 1973, Autism Ontario has been providing support, information and opportunities for thousands of families across the province; and

WHEREAS Autism Ontario is dedicated to increasing public awareness about autism and the day-to-day issues faced by individuals with autism, their families, and the professionals with whom they interact. The association and its chapters share common goals of providing information and education, supporting research, and advocating for programs and services for the autism community;

NOW THEREFORE BE IT RESOLVED THAT I, Mayor Kevin Kahoot, do hereby declare April 2nd, 2016 as World Autism Awareness Day in the Township of Ear Falls.

Carried.

T.P.

- 8.4 Travel and attendance for Clerk Treasurer Administrator Kimberly Ballance re: Ministry of Municipal Affairs and Housing Annual Planning Workshop being held in Thunder Bay on March 30th & 31st, 2016 at the Valhalla Inn.

RESOLUTION NO. 047

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT Clerk Treasurer Administrator Kimberly Ballance be hereby authorized travel and attendance to the Ministry of Municipal Affairs and Housing Annual Planning Workshop being held in Thunder Bay on March 30th & 31st, 2016 at the Valhalla Inn.

Carried.

D.C./B.S.

- 8.5 Travel Approval Request Form from Day Care / Best Start Coordinator Marg Trippier for travel and attendance for Resource Teacher Sara Hando to the two (2) day Meeting by the Kenora-Rainy River Child Care Resource Teacher Educational & Support Committee being held in Kenora on April 27th & 28th, 2016.

Otherwise dealt with.

D.C./B.S.

- 8.6 Travel Approval Request Form from Day Care / Best Start Coordinator Marg Trippier for travel and attendance to the Supervisor's Meeting with Nicole Nabb, Ministry of Education presenting, being held in Dryden on Thursday, February 25th, 2016.

RESOLUTION NO. 048

Moved by Tracey Simon. Seconded by Rob Eady.

RESOLVED THAT Day Care / Best Start Coordinator Marg Trippier be hereby authorized travel and attendance to the Supervisor's Meeting with Nicole Nabb, Ministry of Education presenting, being held in Dryden on Thursday, February 25th, 2016.

Carried.

*F11-SU

- 8.7 Submission of an Application to the Ministry of Citizenship, Immigration, International Trade and Ministry of Tourism and Culture and Sport for funding under the 2016 Summer Experience Program.

RESOLUTION NO. 049

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT an Application be made to the Ministry of Citizenship, Immigration, International Trade and Ministry of Tourism and Culture and Sport for funding under the 2016 Summer Experience Program for one (1) Summer Student Position.

Carried.

*F11-SU

- 8.8 Ministry of Northern Development and Mines Summer Jobs Service Employer Application for 2016 re: Summer Students.

RESOLUTION NO. 050

Moved by Rob Eady. Seconded by Tracey Simon.

RESOLVED THAT an Application be submitted to the Ministry of Northern Development and Mines for funding under the 2016 Summer Jobs Service Program for seven (7) summer student positions.

Carried.

*L14-PR

- 8.9 Letter dated January 20th, 2016 from the Office of the Fire Marshal and Emergency Management re: Project H.O.M.E. (*Helping Ontario Municipalities Educate*) Agreement regarding the provision of free educational resources for municipal Fire Departments.

RESOLUTION NO. 051

Moved by Tracey Simon. Seconded by Rob Eady.

RESOLVED THAT Fire Chief Darryl Desjardins be hereby authorized and directed to execute the Project H.O.M.E. (*Helping Ontario Municipalities Educate*) Agreement regarding the provision of free educational resources for municipal Fire Departments.

Carried.

T.P.

- 8.10 Travel – Federation of Canadian Municipalities (FCM) Conference being held in Winnipeg, Manitoba from June 3rd – 5th, 2016.

RESOLUTION NO. 052

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT Clerk Treasurer Administrator Kimberly Ballance be hereby authorized travel and attendance to the Federation

of Canadian Municipalities (FCM) Conference being held in
Winnipeg, Manitoba from June 3rd – 5th, 2016.

Carried.

*H04-HE

8.11 2016 14th Annual Employee Health & Safety Workshop.

RESOLUTION NO. 053

Moved by Rob Eady. Seconded by Tracey Simon.

RESOLVED THAT the Council of the Corporation of the Township
of Ear Falls approves the closure of all Municipal Departments on
May 12th, 2016 for the purpose of education and training for all
Municipal employees at the 2016 Employee Health & Safety
Workshop.

Carried.

9 BY-LAWS

9.1 By-Law No. 2001-16, a By-Law to Affirm Minor Decisions by
Council.

RESOLUTION NO. 054

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear
Falls hereby consider By-Law No. 2001-16 as passed.

Carried.

PART II – OTHER ITEMS

10 ADMINISTRATIVE REPORTS

M00-FA

10.1 Report to Council dated February 11th, 2016 from Clerk Treasurer
Administrator Kimberly Ballance re: Social Media Policy – Facebook
Page Update.

RESOLUTION NO. 055

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township
of Ear Falls receives and files the Report to Council dated February
11th, 2016 from Clerk Treasurer Administrator Kimberly Ballance re:
Social Media Policy – Facebook Page Update at the February 17th,
2016 Regular Meeting of Council.

Carried.

11 ITEMS FOR DIRECTION

T.P.

- 11.1 Travel and attendance to the Essentials of Municipal Fire Protection & Emergency Management Seminar being held in Dryden on March 8th, 2016 at the Dryden Fire Hall.

RESOLUTION NO. 056

Moved by Rob Eady. Seconded by Tracey Simon.

RESOLVED THAT the following be hereby authorized travel and attendance to the Essentials of Municipal Fire Protection & Emergency Management Seminar being held in Dryden on March 8th, 2016 at the Dryden Fire Hall:

- Kevin Kahoot

Carried.

L14-ON

- 11.2 Report to Council dated February 9th, 2016 from Public Service & Operations Supervisor Perry Dyck re: Ontario Clean Water Agency (OCWA) Contract Extension Proposal.

Council discussed the proposal, evaluation process, additional services proposed and contract clauses that could be added to the contract. Council requested a Report detailing the long-term impact on full-cost recovery.

12 REPORTS OF MEMBERS OF COUNCIL

12.1 Councillor Jim Desmarais

- Kenora District Municipal Association (KDMA) Conference and Annual General Meeting (AGM)
 - The Conference was quite good and was well attended. The Forestry and Mining portions of the Meeting were quite informative. It was great to see MP Bob Nault in attendance.

12.2 Councillor Daniel Sutton

- Kenora District Services Board
 - Spoke with Henry Wall, CAO, about returning the *seniors-only* designation to the Sunset Leisure Place. This appears to be possible, although existing tenants will not be able to be forced out of the facility, if they don't meet the new criteria. This would be imposed on a going-forward basis.
- SHAW
 - Shaw is completing infrastructure upgrades within Ear Falls,

however the upgrades will not have an impact until Bell does their upgrades due to the sharing of infrastructure in the region.

12.3 Councillor Tracey Simon

- Kenora District Municipal Association (KDMA) Conference and Annual General Meeting (AGM)
 - Municipal Property Assessment Corporation presentation was great and very informative.
- Public Library Board Meeting
 - Highlighted some of the attendance statistics for the Library for January. Also highlighted some of the programs, such as the Reading Group and Walking Club, which continue to be accessed by patrons.
- Whispering Pines Seniors Centre
 - Continuing to work on getting quotes for renovations for the facility.

12.4 Councillor Rob Eady

- The Museum Working Group is continuing to work on developing new exhibits. They are still planning to have a school event in April, to invite youth to the Museum to experience some new, interactive displays.

12.5 Mayor Kevin Kahoot

- Thanked the Museum Working Group for all of the hard work. The Museum has really thrived since the beginning of the last term of Council and this would not be possible without the support of the Working Group.
- Kenora District Municipal Association (KDMA) Executive Meeting
 - KDMA will be working with a facilitator to drive a Strategic Plan for the organization in order to ensure that the district has a clear voice, mandate and direction. This will be addressed at the April 9th Meeting.
- Kenora District Municipal Association (KDMA) Conference and Annual General Meeting (AGM)
 - The KDMA Conference and AGM were well attended. The presentation from Dean Caron and Dave Cansfield on forestry was very informative. Transportation in the region was discussed at length and Iain Angus provided a regional and provincial overview. The Economic Development discussion included a presentation by Teresa Stevens. She was quite informative and may be a good resource for the Community and Economic Development Committee.
- Home for the Aged Update
 - Advised that the Home for the Aged Board recently passed a

motion to move the delivery of all prescription drug services to Tilley's Pharmacy in Kenora. This has been raised as a concern by district municipalities, as the change in service delivery appears to have been completed without a transparent and accountable public tendering process. However, the Home for the Aged CEO, Kevin Queen, has now made arrangements to meet with the Ear Falls / Red Lake Rexall Pharmacy to discuss the provision of prescriptions for the Pinecrest Home in Red Lake. Additional information on this issue will be forthcoming.

- Clarification was requested from Administration about the Ear Falls Cemetery and the potential for placement of a columbarium.

13 CLOSED MEETING

13.1 RESOLUTION NO. 057

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby convenes into a Closed Session at 7:45 p.m. to discuss matters pertaining to:

- Section 239 (2) (b) – Personal matters about an identifiable individual, including municipal or local Board employees – Employment Matter.
- Section 239 (2) (d) – Labour relations or employee negotiations – Union Negotiations.

Carried.

Section 239 (2) (b) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended.

- Personal matters about an identifiable individual, including municipal or local Board employees;
- Employment Matter

Section 239 (2) (d) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended.

- Labour relations or employee negotiations.
- Union negotiations.

13.2 RESOLUTION NO. 058

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Township of Ear Falls convened from a Closed Session at 8:32 p.m. to the Regular Meeting of Council.

Carried.

14 CLOSED REPORT

Council provided direction to the Clerk Treasurer Administrator on an Employment Matter.

Council provided direction to the Clerk Treasurer Administrator regarding Union Negotiations.

15 ADJOURNMENT

15.1 RESOLUTION NO. 059

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT this Regular Meeting of Council adjourn at the hour of 8:33 p.m.

Carried.

Mayor

Clerk