

THE CORPORATION OF THE TOWNSHIP OF EAR FALLS

MINUTES of the Regular Meeting of Ear Falls Council #19
Ear Falls Municipal Council Chambers
December 16th, 2013 @ 7:00 p.m.

1 CALL TO ORDER

Mayor Kevin Kahoot called the Meeting to order at 7:00 p.m.

2 ROLL CALL

Mayor Kevin Kahoot, Councillor Rob Eady, Councillor Vic Robinson, and Clerk Treasurer Administrator Kimberly Ballance, and one (1) member of the public.

3 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Councillor Robinson declared an interest in Item No. 8.9 due to a business involvement.

4 DELEGATIONS AND PRESENTATIONS

D05-WO

- 4.1 Doug Gilmore, Ministry of Natural Resources, Park Superintendent
- Major Amendment to Woodland Caribou Provincial Park Boundary
 - History of Public Consultation Process
 - Overview of Amendment

Council welcomed Doug Gilmore to the Meeting.

Doug advised that the process to complete the Major Amendment to the Woodland Caribou Provincial Park Boundary has been underway since the mid-90s. It was previously identified in the Lands for Life process. In May 1999, the Provincial Government announced the change in the process which modified the Lands for Life Round Table process into a document titled Ontario's Living Legacy. This documented the areas that were identified for Park additions and the different regulatory rules that would apply in the Provincial Park Additions, adjacent conservation area and enhanced management area. All of these different types of areas would be referred to as the Woodland Caribou Signature Site. The Ontario's Living Legacy document directed that the Provincial Park Addition lands be added immediately to the main body of the Park, but this could not be done until a Park Management Plan was developed. The Park Management Plan required widespread consultation and was finalized in 2007. Once the Park Management Plan was approved there was still a lot of work that needed to be completed including surveying, mapping finalization and notice to affected parties. Now that all of these aspects have been completed, the Park Additions need to be approved by Regulation and is proposed to be completed in July 2014.

Council requested clarification on the Lands for Life process and the impacts on other lands within the region, including the islands on Lac Seul.

Doug advised that he would follow up with some additional information regarding the islands on Lac Seul.

Council requested clarification on the United Nations Education, Scientific and Cultural Organizations (UNESCO) site proposal for Woodland Caribou Provincial Park.

Doug advised that there are sites on the Manitoba and Ontario sides of the border that are being jointly proposed as a UNESCO World Heritage Site. Parks Canada is the lead agency for the Application as a Provincial Government is not able to be an applicant. UNESCO sites are deemed to be good preservation areas but also excellent tourism centres that attract and assist in economic development for surrounding communities. UNESCO sites are evaluated based on environmental, scientific, and cultural biospheres because part of UNESCO's mandate is to protect international sites with outstanding universal value. UNESCO was seeking boreal forest sites for consideration, and hence, an application was made for the Woodland Caribou Provincial Park and the neighbouring park in Manitoba. The Application was deferred until additional work was completed. Doug advised that additional work was underway and that another Application would be submitted.

Council thanked Doug for his presentation.

PART I – CONSENT AGENDA

(For the purpose of convenience and for expediting Meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member of Council. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the Minutes of the Meeting.)

Clarification was requested on Item Nos. 8.2.3 and 8.6.

Councillor Robinson moved away from the Council table at this point.

D.C. / T.C.

8.9 Report to Council dated December 12th, 2013 from Deputy Clerk Treasurer Paulette Covell and Clerk Treasurer Administrator Kimberly Ballance re: 2013 Uncollectables and Write-Offs.

RESOLUTION NO. 333

Moved by Kevin Kahoot. Seconded by Rob Eady.

RESOLVED THAT \$ 800.00 be written off in 2013 as per Schedule “A”; and

FURTHER THAT \$ 232,309.00 be set up as Allowance for Uncollectables in 2013 as per Schedule “B”.

Carried.

Councillor Robinson returned to the Council table at this point.

RESOLUTION NO. 334

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby adopts the Items in Sections 5 – 8.8 of Part 1 – Consent Agenda.

Carried.

5 MINUTES

5.1 The review and passing of the Minutes of the previous Meetings.

5.1.1 December 4th, 2013 – Regular Meeting of Council Minutes.

RESOLUTION NO. 335

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls accepts the Minutes of the previous Meeting of Council numbered 5.1.1 at the December 16th, 2013 Regular Meeting of Council.

Carried.

C.O.

5.2 Minutes of Committees

5.2.1 October 15th, 2013 – Ear Falls Public Library Board Meeting Minutes.

RESOLUTION NO. 336

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Minutes of Committees numbered 5.2.1 at the December 16th, 2013 Regular Meeting of Council.

Carried.

C.O.

5.3 Minutes from other Agencies / Organizations

5.3.1 December 10th, 2013 – Keewatin-Patricia District School Board
Inaugural Board Meeting Agenda.

RESOLUTION NO. 337

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Minutes from other Agencies / Organizations numbered 5.3.1 at the December 16th, 2013 Regular Meeting of Council.

Carried.

6 TENDERS / PROPOSALS / QUOTES

None.

7 ROUTINE ADMINISTRATIVE REPORTS

C.O.

7.1 Reports from Departments.

7.1.1 Monthly Report from Public Library Coordinator Becky Bergman – October.

7.1.2 Monthly Report from Public Library Coordinator Becky Bergman – November.

RESOLUTION NO. 338

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Reports from Departments numbered 7.1.1 and 7.1.2 at the December 16th, 2013 Regular Meeting of Council.

Carried.

8 MISCELLANEOUS MOTIONS

8.1 Financial Operations Statement – year to date (dated December 12th, 2013).

Council reviewed the Financial Operations Statement – year to date (dated December 12th, 2013) in accordance with By-Law 1635-11.

8.2 Correspondence

A16-UN

8.2.1 Letter dated November 28th, 2013 from Union Gas re: Notification that an Application has been filed with the Ontario Energy Board seeking changes to regulated gas distribution, transmission and storage services effective January 1st, 2014.

L04-CH

8.2.2 Letter dated December 5th, 2013 from the Ministry of Education re: Introduction of a new Legislation, the *Child Care Modernization Act, 2013*, which, if passed, will set the foundation for a more responsive, high-quality and accessible Child Care and Early Years system.

F11-SR

8.2.3 Letter dated December 9th, 2013 from the Ministry of Agriculture and Food and the Ministry of Rural Affairs re: Notification that the Township's Expression of Interest submitted under the Small, Rural and Northern Municipal Infrastructure Fund (SRNMIF) Capital Program has not been selected to move forward to the Application Phase.

Council requested additional details on the criteria for the Expression of Interest.

C11-MP

8.2.4 Letter dated December 10th, 2013 from the Honourable Greg Rickford, P.C., M.P. re: Reminder of Application deadline for Round 2 of the Recreational Fisheries Conservation Partnerships Program.

RESOLUTION NO. 339

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the documents numbered 8.2.1 to 8.2.4 at the December 16th, 2013 Regular Meeting of Council.

Carried.

T.P.

8.3 Travel and attendance to the Association of Municipal Clerks and Treasurers of Ontario (AMCTO) Election Training Session being held in Thunder Bay on February 3rd, 2014.

RESOLUTION NO. 340

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the following be hereby authorized travel and attendance to the Association of Municipal Clerks and Treasurers of Ontario (AMCTO) Election Training Session being held in Thunder Bay on February 3rd, 2014:

- Kimberly Ballance
- Darlene Stone

Carried.

T.P.

8.4 Travel and attendance to the Kenora District Municipal Association (KDMA) Conference and Annual General Meeting being held in Pickle Lake from February 6th – 8th, 2014.

RESOLUTION NO. 341

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the following be hereby authorized travel and attendance to the Kenora District Municipal Association (KDMA) Conference and Annual General Meeting being held in Pickle Lake from February 6th – 8th, 2014:

- Kevin Kahoot
- Jim Desmarais
- Rob Eady
- Fred Melanson
- Vic Robinson
- Kimberly Ballance
- Paulette Covell

Carried.

T.P.

8.5 Travel and attendance to the Northwestern Ontario Municipal Association (NOMA) Conference and Annual General Meeting being held in Fort Frances from April 23rd – 25th, 2014.

RESOLUTION NO. 342

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the following be hereby authorized travel and attendance to the Northwestern Ontario Municipal Association (NOMA) Conference and Annual General Meeting being held in Fort Frances from April 23rd – 25th, 2014:

- Kevin Kahoot
- Jim Desmarais
- Rob Eady

- Fred Melanson
- Vic Robinson
- Kimberly Ballance

Carried.

*F11-SU

- 8.6 Letter dated November 20th, 2013 from the Honourable Greg Rickford, P.C., M.P. re: Notification of the availability of the Canada Summer Jobs (CSJ) Program Applications beginning December 2nd, 2013.

Council requested clarification on this Program.

RESOLUTION NO. 343

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the letter dated November 20th, 2013 from the Honourable Greg Rickford, P.C., M.P. re: Notification of the availability of the Canada Summer Jobs (CSJ) Program Applications.

Carried.

P03-EM

- 8.7 Revisions to the Township of Ear Falls Emergency Plan.

RESOLUTION NO. 344

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT Council adopts the revisions to the Township of Ear Falls Emergency Plan dated December 16th, 2013 as per the attached.

Carried.

M02-PR

- 8.8 Letter dated November 27th, 2013 from Autism Ontario re: Request to proclaim April 2nd, 2014 as “World Autism Awareness Day” and to participate in the “Raise the Flag” campaign.

RESOLUTION NO. 345

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Township of Ear Falls proclaim April 2nd, 2014 as “World Autism Awareness Day” in the Township of Ear Falls.

Carried.

D.C. / T.C.

8.9 Report to Council dated December 12th, 2013 from Deputy Clerk Treasurer Paulette Covell and Clerk Treasurer Administrator Kimberly Ballance re: 2013 Uncollectables and Write-Offs.

Otherwise dealt with.

9 BY-LAWS

9.1 By-Law No. 1836-13, a By-Law to Affirm Minor Decisions by Council.

*F11-MI

9.2 By-Law No. 1837-13, a By-Law to Authorize the Execution of a Contribution Agreement with Her Majesty the Queen in Right of Ontario as Represented by the Minister Responsible for Rural Affairs (MRA).

P03-EM

9.3 By-Law No. 1838-13, a By-Law to Appoint a Public Information Coordinator for the Corporation of the Township of Ear Falls.

RESOLUTION NO. 346

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby consider By-Law No. 1836-13, 1837-13, and 1838-13 as passed.

Carried.

PART II – OTHER ITEMS

10 ADMINISTRATIVE REPORTS

None.

11 ITEMS FOR DIRECTION

H11-PU

11.1 Report to Council dated December 4th, 2013 from Public Service & Operations Supervisor Perry Dyck re: Public Service & Operations Casual Call-In Position.

Council discussed the addition of staff to the current complement of Public Service & Operations employees and implications for the 2014 Budget. Council agreed that a Temporary / Casual position would be permitted for the January 1st – March 31st, 2014 period, but would be restricted to a maximum of two, 8 hours shifts/week.

A16-CH

- 11.2 Letter received December 9th, 2013 from the Red Lake District Publicity Board re: Request for participation in a long term marketing and promotional campaign through a supporting partnership program.

Council will consider this request during the 2014 budget process.

T.P.

- 11.3 2014 Association of Municipalities of Ontario (AMO) Conference and Annual General Meeting being held in London from August 17th – 20th, 2014.

RESOLUTION NO. 347

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the following be hereby authorized travel and attendance to the 2014 Association of Municipalities of Ontario (AMO) Conference and Annual General Meeting being held in London from August 17th – 20th, 2014:

- Kevin Kahoot
- Rob Eady

Carried.

D.C.

- 11.4 Establishing 2013 Reserves.

RESOLUTION NO. 348

Moved by Rob Eady. Seconded by Vic Robinson.

WHEREAS Revenues for 2013 were greater than anticipated and Expenses in some areas were less than anticipated;

NOW THEREFORE BE IT RESOLVED THAT the following Reserves be established for 2013:

Recreation Reserve	\$ 585.00
Contingencies Reserves	\$ 87,760.96

Carried.

A04-KE

- 11.5 Resolution topics for the Kenora District Municipal Association (KDMA) 2014 Conference and Annual General Meeting.

Council discussed the letter received by the Northwestern Ontario Municipal Association, dated February 14th, 2013 regarding winter snow maintenance in 2012/13. Council concurred that this letter

clearly demonstrated the Ministry of Transportation's (MTO) position on the standards for Highway 105, and other regional highways were being met by the Contractor. This point has been reiterated by MTO during the 2013/14 season, and this again validates that culpability lies with the Ministry of Transportation, not Transfield.

F11-MI

11.6 The Township of Ear Falls Asset Management Plan.

RESOLUTION NO. 349

Moved by Vic Robinson. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls reviews and accepts the Asset Management Plan for the Township of Ear Falls dated December 2013 prepared by Public Sector Digest.

Carried.

12 REPORTS OF MEMBERS OF COUNCIL

12.1 Councillor Vic Robinson

- Kenora District Services Board (KDSB) – December 12th, 2013 Meeting
 - 2014 Budget was approved. Relatively small levy increase.
 - Sara Stevenson is the new Integrated Social Service Manager.
 - Housing & Homelessness Plan was approved and will be submitted to the Province of Ontario. The implementation of the Plan will be ongoing and will include various social supports as well as housing rehabilitation.
 - Concern was raised regarding the budget regarding uploading of the Ontario Municipal Partnership Fund and yet an increasing municipal share for KDSB. KDSB staff provided a detailed breakdown to the Board which quantitatively demonstrated the uploads, downloads and increases in costs.

12.2 Councillor Rob Eady

- A Museum Working Group Meeting has been planned for the new year.

12.3 Mayor Kevin Kahoot

- Kenora District Municipal Association Meeting on December 17th, 2013 including a Meeting with Greg Rickford.

13 CLOSED MEETING

N/A

14 CLOSED REPORT

N/A

15 ADJOURNMENT

15.1 RESOLUTION NO. 350

Moved by Rob Eady. Seconded by Vic Robinson.

RESOLVED THAT this Regular Meeting of Council adjourn at the hour of 8:34 p.m.

Carried.

Mayor

Clerk