

# **THE CORPORATION OF THE TOWNSHIP OF EAR FALLS**

**MINUTES** of the Regular Meeting of Ear Falls Council #07  
Ear Falls Municipal Council Chambers  
April 19<sup>th</sup>, 2017 @ 7:00 p.m.

## **1 CALL TO ORDER**

Mayor Kevin Kahoot called the Meeting to order at 7:00 p.m.

## **2 ROLL CALL**

Mayor Kevin Kahoot, Councillor Jim Desmarais, Councillor Rob Eady, Councillor Tracey Simon, Councillor Daniel Sutton, Clerk Treasurer Administrator Kimberly Ballance, and two (2) members of the public.

## **3 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None Declared.

## **4 DELEGATIONS AND PRESENTATIONS**

S08-NO

- 4.1 Carol Baron, Northwestern Health Unit (NWHU) Representative
- Northwestern Health Unit Update.

Ms. Baron provided an update on the Northwestern Health Unit (NWHU) and noted that the Board has had some changes with the retirement of the previous Chair Julie Roy. The new Chair is Paul Ryan from Fort Frances. The Board also has a newly elected Executive Committee that includes Sharon Smith from Kenora, Doug Squires from Sioux Lookout, and Bill Thompson from Sioux Narrows – Nestor Falls.

Ms. Baron noted that the NWHU has received the Township's letter requesting the Financial Statements earlier in the year and has discussed this with the CEO Mark Perrault, but did not receive a commitment on the provision of it. He will likely be coming to speak with Council in the near future and this would be a good opportunity to discuss this issue with him.

The NWHU continues to deal with alcohol and drug use within the district, and is still working to address the non-smoking rules. The NWHU has provided some space within their Kenora offices for homelessness use, in coordination with the Kenora District Services Board.

The NWHU will continue to hold Board meetings in various municipalities in the district. The meeting in May is being held in Dryden and the meeting in June will be held in Fort Frances, and other communities will be visited as well.

Council requested clarification on any proactive measures being undertaken by the NWHU for the new marijuana laws that will be coming into effect in 2018. Ms. Baron highlighted the NWHU's stance on alcohol and tobacco and extrapolated that the NWHU would likely identify similar issues with legalization of marijuana.

## **PART I – CONSENT AGENDA**

(For the purpose of convenience and for expediting Meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member of Council. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the Minutes of the Meeting.)

Council requested clarification on Item No. 6.2.

### **RESOLUTION NO. 097**

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby adopts the Items in Sections 5 – 7 of Part 1 – Consent Agenda.

Carried.

## **5 MINUTES**

5.1 The review and passing of the Minutes of the previous Meetings.

5.1.1 April 5<sup>th</sup>, 2017 – Regular Meeting of Council Minutes.

5.1.2 April 6<sup>th</sup>, 2017 – Special Meeting of Council Minutes.

### **RESOLUTION NO. 098**

Moved by Rob Eady. Seconded by Tracey Simon.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls accepts the Minutes of the previous Meetings of Council numbered 5.1.1 to 5.1.2 at the April 19<sup>th</sup>, 2017 Regular Meeting of Council.

Carried.

C.O.

5.2 Minutes of Committees.

None.

C.O.

5.3 Minutes from other Agencies / Organizations.

5.3.1 February 28<sup>th</sup>, 2017 – District of Kenora Home for the Aged  
Regular Board of Management Meeting Minutes.

5.3.2 April 11<sup>th</sup>, 2017 – Keewatin-Patricia District School Board  
Regular Meeting #5 Agenda.

5.3.3 January 10<sup>th</sup>, 2017 – Keewatin-Patricia District School Board  
Regular Meeting #2 Minutes.

5.3.4 February 14<sup>th</sup>, 2017 – Keewatin-Patricia District School Board  
Regular Meeting #3 Minutes.

RESOLUTION NO. 099

Moved by Jim Desmarais. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls receives and files the Minutes from other Agencies / Organizations numbered 5.3.1 to 5.3.4 at the April 19<sup>th</sup>, 2017 Regular Meeting of Council.

Carried.

## **6 TENDERS / PROPOSALS / QUOTES**

\*F18-WI

6.1 Request for Quote – Window Replacement, Water Treatment Plant and Wastewater Treatment Plant.

RESOLUTION NO. 100

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT on the recommendation of the Public Service & Operations Supervisor, the Council of the Corporation of the Township of Ear Falls accepts the Quote submitted by Eric Ellis for the Request for Quote – Window Replacement, Water Treatment Plant and Wastewater Treatment Plant at a cost of \$14,672.80 plus applicable taxes as per the attached proposal.

Carried.

\*F18-GO

6.2 Request for Quote – Golf Course Clubhouse Ramp and Deck.

Council noted that this project's deadline could be extended for 2018

to the end of June which might make it more attractive to potential bidders. Also discussed funding options that may be available.

**RESOLUTION NO. 101**

Moved by Daniel Sutton. Seconded by Rob Eady.

**RESOLVED THAT** the Council of the Township of Ear Falls accepts the Report to Council dated April 12<sup>th</sup>, 2017 from Public Service & Operations Supervisor Perry Dyck titled Clubhouse Ramp and Deck Request for Quote.

Carried.

**7 MISCELLANEOUS MOTIONS**

**7.1 Correspondence.**

D05-TI

7.1.1 Letter dated April 12<sup>th</sup>, 2017 from the Ministry of Natural Resources & Forestry re: Wabigoon Forest 2018-2019 Draft Contingency Plan.

D02-NW

7.1.2 Letter dated March, 2017 from the Nuclear Waste Management Organization (NWMO) re: Provision of a copy of the third triennial report – “Progress Through Collaboration – Triennial Report 2014 – 2016”.

**RESOLUTION NO. 102**

Moved by Rob Eady. Seconded by Tracey Simon.

**RESOLVED THAT** the Council of the Corporation of the Township of Ear Falls receives and files the documents numbered 7.1.1 to 7.1.2 at the April 19<sup>th</sup>, 2017 Regular Meeting of Council.

Carried.

**7.2 Financial Operations Statement – year to date (dated April 7<sup>th</sup>, 2017).**

Council reviewed the Financial Operations Statement – year to date (dated April 7<sup>th</sup>, 2017) in accordance with By-Law No. 1635-11.

C12-BO

**7.3 Appointment to a Municipal Board / Committee of the Township of Ear Falls.**

**RESOLUTION NO. 103**

Moved by Jim Desmarais. Seconded by Daniel Sutton.

RESOLVED THAT the Boards and Committees Appointment for the Township of Ear Falls be approved as per the attached; and

FURTHER THAT the Appointments be for the term of this present Council; and

FURTHER THAT travel and attendance to the Board / Committee Meetings be hereby authorized for the appointed representatives; and

FURTHER THAT Resolution No. 304-16, dated December 7<sup>th</sup>, 2016, is hereby repealed.

Carried.

E03-RE

7.4 Letter dated March 24<sup>th</sup>, 2017 from Ontario Clean Water Agency re: 2016 Annual Record of Water Taking Submission Confirmation.

RESOLUTION NO. 104

Moved by Rob Eady. Seconded by Jim Desmarais.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby received and reviewed the following Report from Ontario Clean Water Agency (OCWA):

- 2016 Annual Record of Water Taking Submission Confirmation

Carried.

E03-RE

7.5 Letter dated March 17<sup>th</sup>, 2017 from Ontario Clean Water Agency (OCWA) re: 2016 Schedule 22 Annual Summary Report for the Ear Falls Drinking-Water System.

RESOLUTION NO. 105

Moved by Jim Desmarais. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby received and reviewed the following Report from Ontario Clean Water Agency (OCWA):

- 2016 Schedule 22 Annual Summary Report for the Ear Falls Drinking-Water System

Carried.

E03-RE

7.6 Letter dated March 29<sup>th</sup>, 2017 from Ontario Clean Water Agency re:

2016 Performance Report for the Ear Falls Wastewater Treatment Facility.

RESOLUTION NO. 106

Moved by Daniel Sutton. Seconded by Rob Eady.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby received and reviewed the following Report from Ontario Clean Water Agency (OCWA):

- 2016 Performance Report for the Ear Falls Wastewater Treatment Facility.

Carried.

A.P.

7.7 Travel and attendance to the Alcohol and Gaming Commission of Ontario Training Session being held in Kenora on June 22<sup>nd</sup>, 2017.

RESOLUTION NO. 107

Moved by Rob Eady. Seconded by Jim Desmarais.

RESOLVED THAT the following be hereby authorized travel and attendance to the Alcohol and Gaming Commission of Ontario Training Session being held in Kenora on June 22<sup>nd</sup>, 2017:

- Kimberly Ballance, Clerk Treasurer Administrator
- Paulette Covell, Deputy Clerk Treasurer
- Geri Seguin, Administrative Clerk I

Carried.

C11-MP

7.8 Submission of letter to Sylvia Jones, MPP Dufferin-Caledon and Progressive Conservative Critic for Infrastructure re: Ear Falls Water Treatment Plant – Low Lift Pumping Station Assessment and Rehabilitation Project.

RESOLUTION NO. 108

Moved by Rob Eady. Seconded by Tracey Simon.

RESOLVED THAT the Mayor be authorized and hereby directed to submit the attached letter regarding the Water Treatment Plant Low Lift Pumping Station Assessment and Rehabilitation Project to Sylvia Jones, MPP Dufferin-Caledon and Progressive Conservative Critic for Infrastructure.

Carried.

F10-FI

7.9 2016 Draft Financial Statements for the Township of Ear Falls.

RESOLUTION NO. 109

Moved by Tracey Simon. Seconded by Jim Desmarais.

RESOLVED THAT the draft Financial Statements of the Corporation of the Township of Ear Falls be received and accepted.

Carried.

## **8 BY-LAWS**

8.1 By-Law No. 2076-17, a By-Law to Affirm Minor Decisions by Council.

T.C.

8.2 By-Law No. 2077-17, a By-Law to Establish Tax Ratios for Prescribed Property Classes for the Year 2017.

L14-GE

8.3 By-Law No. 2078-17, a By-Law to Adopt the Estimates of Municipal Sums Required During the Year and to Strike the Rates of Taxation for the Year 2017.

\*A09-PO

8.4 By-Law No. 2079-17, a By-Law to Establish and Adopt a Post Traumatic Stress Disorder Plan for the Township of Ear Falls.

RESOLUTION NO. 110

Moved by Rob Eady. Seconded by Daniel Sutton.

RESOLVED THAT the Council of the Corporation of the Township of Ear Falls hereby consider By-Law Nos. 2076-17, 2077-17, 2078-17, and 2079-17 as passed.

Carried.

## **PART II – OTHER ITEMS**

### **9 ITEMS FOR DIRECTION**

F00-SC

9.1 Amendment to the 2017 Schedule of Fees – Schedule F-02 “Fire Department Fee Schedule”.

RESOLUTION NO. 111

Moved by Rob Eady. Seconded by Jim Desmarais.

RESOLVED THAT Council approves the amendment to Schedule F-02 “Fire Department Fee Schedule” of the Schedule of Fees as per the attached, effective January 1<sup>st</sup>, 2017.

Carried.

A.R.

- 9.2 Request from Earl Reimer to waive the Fire Department Fee (Fire Department Incident No. 201630).

RESOLUTION NO. 112

Moved by Tracey Simon. Seconded by Rob Eady.

WHEREAS the 2016 Schedule of Fees By-Law No. 1976-15, dated October 21<sup>st</sup>, 2015, Schedule F-02 “Fire Department Fee Schedule”, identified a Fee for Fire Department response to motor vehicle accidents for vehicles that are insured outside the Township of Ear Falls (Kings Highway Exempt) where the Ministry of Transportation funding is not applicable;

NOW THEREFORE BE IT RESOLVED THAT Council authorizes and directs Administration to waive all charges associated with the Ear Falls Fire Department response to the motor vehicle accident on November 28<sup>th</sup>, 2016 (Fire Department Incident No. 201630).

Carried.

## **10 REPORTS OF MEMBERS OF COUNCIL**

### **10.1 Councillor Tracey Simon**

- Ear Falls Public Library Board
  - The Board has recently hired a part-time Library Assistant.
  - The Board is currently reviewing their responsibilities as identified in the Public Libraries Act and have decided to complete a Strategic Plan to identify the future direction for the Ear Falls Public Library.
  - The Board continues to advertise on their Facebook Page and will consider cross posting to other local Facebook pages as well as other means of advertising the activities and events for the Ear Falls Public Library.

### **10.2 Councillor Daniel Sutton**

- Kenora District Services Board (KDSB)
  - The Board reviewed the conditions associated with a new grant for low income and transitional housing that contains a provision indicating that any municipality that was successful with the development of a new unit would have to tax the new unit as a single residential unit rather than a multi-residential



unit. The Board was not pleased with this term and noted that the KDSB will likely be seeking funding for other kinds of programming rather than new buildings due to that provision.

- Noted that the 2016 expenditures were slightly over budget, but that the Board had approved paying that overage through reserves.

### 10.3 Mayor Kevin Kahoot

- Kenora District Municipal Association (KDMA) Meeting
  - Discussion about landfills and methods for partnering with neighbouring municipalities and First Nation communities. Ear Falls is in an enviable position given the conditions associated with our Waste Disposal Site.
  - KDMA noted concerns with the local MP and MPP's lack of action on a variety of projects. Mayor Jerry O'Leary, Sioux Narrows – Nestor Falls will be following up with the MPP and Mayor Kahoot will be meeting the MP tomorrow. He will also be speaking with MP Bob Nault about the Township's Water Treatment Plant Low Lift Pumping Station Project and Summer Student applications as well.
  - Discussed the KDMA Strategic Plan's pillar of Communications, particularly the update and enhancement of the Association's website and adding a social media presence. Mayor Drew Myers has completed some great work in researching and getting quotes for the provision of an increased level of service. A letter from KDMA will be forthcoming requesting one-time financial support from municipalities to fund this project.
- Noted some safety concerns that had been brought forward by a member of the public regarding the need for brushing on Hwy. 657 near Bannatyne Avenue. Requested that a letter be sent to EMCON to address this.
- Also noted a safety concern at the corner of John Street and Scott Street about visibility at this corner as there are some large trees there. The trees are likely on private property. Not sure if we can do anything on this, but requested that Administration investigate.

## 11 CLOSED MEETING

N/A

## 12 CLOSED REPORT

N/A

## 13 ADJOURNMENT

### 13.1 RESOLUTION NO. 113

Moved by Rob Eady. Seconded by Tracey Simon.

RESOLVED THAT this Regular Meeting of Council adjourn at the hour of 7:30 p.m.

Carried.

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Mayor

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Clerk